



November 8, 2019

PUBLIC NOTICE is hereby given that the Cache County Council of Cache County, Utah will participate in a **REGULAR COUNCIL MEETING** at **5:00 p.m.** in the **Cache County Historic Courthouse Council Chambers**, 199 North Main Street, Logan, Utah 84321, **TUESDAY, NOVEMBER 12, 2019**

AGENDA

REGULAR COUNCIL MEETING

- 5:00 p.m.**
1. **CALL TO ORDER**
 2. **OPENING / PLEDGE** – Executive Craig Buttars
 3. **REVIEW AND APPROVAL OF AGENDA**
 4. **REVIEW AND APPROVAL OF MINUTES** (October 22, 2019 • November 5, 2019)
 5. **MINUTES FOLLOW-UP**
 6. **REPORT OF COUNTY EXECUTIVE**
 - a. **Appointments:**
 - b. **Financial Reports:** October 2019 Expense Report (Warrant Register)
 - c. **Other Items:** Introduction of Chief Deputy County Executive
 7. **CONSENT AGENDA**
 8. **ITEMS OF SPECIAL INTEREST**
 9. **DEPARTMENT OR COMMITTEE REPORTS**
 - a. **VOCA and VAWA Grants Report** – Terryl Warner
 10. **BOARD OF EQUALIZATION MATTERS**
 11. **PUBLIC HEARINGS**
 - a. **Set Public Hearing for November 26, 2019 at 5:30 p.m. – Ordinance 2019-07**
Amendments to the Special Events Ordinance – Inclusion of First Amendment language and other minor amendments
 - b. **Set Public Hearing for November 26, 2019 at 5:45 p.m. – Ordinance 2019-08**
Amendments to Title 17.07 regarding Kennels – Addition of a new kennel use type and related amendments
 - c. **Set Public Hearing for November 26, 2019 at 6:00 p.m. – Resolution 2019 – 37**
Amending the 2019 Budget
 - d. **Set Public Hearing for November 26, 2019 at 6:30 p.m. – Resolution 2019 - 38**
A hearing regarding the 2020 Cache County Budget and Proposed Tax Increase
 - e. **Public Hearing -- Resolution 2019 – 34**
Regarding the (A) issuance and sale of not more than \$12,500,000 aggregate principal amount of sales tax revenue bonds, series 2019; and (B) the potential economic impact that the improvements to be financed with the proceeds of the series 2019 bonds will have on the private sector; and related matters
- 5:30 p.m.**

12. **PENDING ACTION**
 - a. **Resolution 2019-34 -- Authorizing the issuance and sale of not more than \$12,500,000 aggregate principal amount of Sales Tax Revenue bonds, series 2019; and related matters**
 - b. **Resolution 2019-35 – Jensen Farm Subdivision Multi-jurisdictional Access**
13. **INITIAL PROPOSALS FOR CONSIDERATION OF ACTION**
 - a. **Resolution 2019-36 – Campbell Annexation to Logan City**
 - b. **Resolution 2019-37 – A Second Supplemental Resolution Recognizing the Devastating Effects of the Opioid Crisis as a Public Nuisance**
 - c. **Discussion: Changing the name of the Weed Department to Vegetation Management**
 - d. **Property Tax Relief Requests**
 - e. **Approval of the 2020 County Council Meeting Schedule and County Offices Holiday Schedule**
14. **OTHER BUSINESS**
 - a. **County Employees Christmas Dinner – December 11, 2019 – 6:00 p.m. -- Cache County Event Center**
15. **COUNCIL MEMBER REPORTS**
16. **EXECUTIVE SESSION – Utah Code 52-4-205(1)(d)(e) – Discussing the purchase and sale of real property**
17. **ADJOURN**


Karl B. Ward, Chairman

DRAFT

**CACHE COUNTY
COUNCIL MEETING
MINUTES
OCTOBER 22, 2019**

DRAFT

COUNTY COUNCIL MEETING
October 22, 2019

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**CACHE COUNTY COUNCIL MEETING
OCTOBER 22 2019**

The Cache County Council convened in a regular session on October 22, 2019 at 5:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

ATTENDANCE:

Chairman: Karl B. Ward
Vice Chair: Gina H. Worthen
Council Members: Paul R. Borup, Barbara Tidwell, Jon White & Gordon A. Zilles
David L. Erickson absent.
County Executive: Craig "W" Buttars
County Clerk: Jill N. Zollinger
County Attorney: James Swink

The following individuals were also in attendance: Director Amy Adams, Janeen Allen, Todd Beutler, Alex Buxton, Lisa Duskin-Goede, Ron Goede, JayDee Gunnell, Sharon L. Hoth, Director Cameron Jensen, Sheriff Chad Jensen, Tim Keady, Vic Little, Attorney John Luthy, Brad Patterson, Adrie Roberts, Beth Smith, Gay Tidwell, **Media:** none

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Council member Tidwell gave the opening remarks and led those present in the Pledge of Allegiance.

REVIEW AND APPROVAL OF AGENDA

ACTION: Motion by Vice Chair Worthen to approve the agenda. Zilles seconded the motion. The vote was unanimous, 6-0. Erickson absent.

REVIEW AND APPROVAL OF MINUTES

ACTION: Motion by Council member White to approve the minutes of the October 08, 2019 Council meeting as written. Tidwell seconded the motion. The motion passed, 6-0. Erickson absent.

MINUTES FOLLOW-UP: None

REPORT OF THE COUNTY EXECUTIVE: CRAIG "W" BUTTARS

APPOINTMENTS: There were no appointments.

OTHER ITEMS:

- Financial Statements** for September 2019 were presented to the Council.

(Attachment 1)

- County Safe Zone** – Executive Buttars indicated the Sheriff is proposing setting aside two parking places at the Sheriff's Office parking lot as a safe zone for child custody, private property or eCommerce transactions. The County is not responsible for

the validity of such transactions. Cache County employees cannot act as official witnesses, give legal advice or settle disputes. The area will be under video surveillance.

- o **Chief Deputy County Executive** *(previously referred to as County Administrator/Manager)*
– Executive Buttars announced Bryce Mumford, who is now working for Provo City, has been hired as the Chief Deputy County Executive for Cache County and will begin work on November 12, 2019. Vice Chair Worthen and Council member White said they thought the Council was supposed to give approval before anyone was hired for the position. Executive Buttars said that will be done at the next meeting. Attorney Swink explained that hiring is in the province of the County Executive; however, the Council has the opportunity to approve/disapprove funding for the position. Swink reminded the Council that the Council Chair and Vice Chair were on the interview committee.

ITEMS OF SPECIAL INTEREST

- o **Bear River Heritage Area Update** – Lisa Duskin-Goede reported the following:
 - Purpose: To promote and enhance local heritage and foster economic development through heritage tourism
 - Interlocal agreement with seven counties
 - Cemeteries, headstones
 - Historic Buildings
 - Need for more employees
 - Northwestern Band of Shoshone Nation
 - Bear River Heritage Area just a designation with no impact on private property

Duskin-Goede asked for the Council's support in the form of a resolution. The resolution will be presented at the November 12, 2019 Council meeting.

- o **Bear River Mental Health Area Plan** – Beth Smith thanked Executive Buttars for his work on the Bear River Mental Health Board of Directors. The Area Plan is available online only and Smith gave the Council members a paper with information on how to access the Plan and reported on the following:
 - Tri-county schools program grant
 - Medicaid expansion
 - Case Manager training
 - Walk-in clinic
 - Crisis response system-UNI (University Neuropsychiatric Institute) system
 - 24/7 helpline
 - Face-to-face crisis response
 - MCOT (Mobile Crisis Outreach Team)
 - SMR (Stabilization and Mobile Response)
 - MRT (Moral Recognition Treatment)
 - Partnering with pharmaceutical companies for inmates' treatment/medication
 - Thanked County for matching dollars

(Attachment 2)

- o **Cache Valley Transit District Circulator Route Update** – Todd Beutler explained a proposed Connector Route will be between the South and North WalMart's with a loop to

the University. Buses will be going both directions on the route and it will be implemented January 6, 2020. The route hits 60% of the major origins and destinations without any transfers. It is scalable in frequency and hours and connects the University to downtown Logan. An App will be deployed allowing people to access real time arrival predictions for every stop. The CMPO has funded a transit corridor study and CVTD will work with the CMPO to identify transit corridors.

Council member Borup asked which communities with transit districts are similar to us. Beutler said Missoula, Montana and Flagstaff, Arizona are two that are similar and he has visited their transit facilities. Council member Tidwell asked how the system works for the elderly or others who can't get to a bus stop. Beutler said complimentary transit with doctor verification is available.

Council member Worthen expressed support for the Connector Route.

DEPARTMENT OR COMMITTEE REPORTS

- ★ **USU Extension – JayDee Gunnell** introduced Adrie Roberts, Jake Hadfield and Tim Keady and reviewed the following:
- Master Gardener program
 - Public gardening series
 - Water-efficient landscaping
 - Beekeeping
 - Family consumer science classes
 - Personal finance
 - Instant pot classes
 - Cache County Fair
 - 4-H Camps
 - CacheMakers program – Jenny Kearn
 - Gardeners' market – Food Bank
 - Opioid specialist Tim Keady – NarCam education
 - Hispanic outreach

PUBLIC HEARINGS, APPEALS AND BOARD OF EQUALIZATION MATTERS

PUBLIC HEARING SET: November 12, 2019 – 5:30 p.m.- Consideration for adoption of a Resolution of the County Council of Cache County, Utah, Authorizing the Issuance and Sale of not more than \$12,500,000.00 Aggregate Principal Amount of Sales Tax Revenue Bonds, Series 2019; and Related Matters – Director Jensen explained this is for the land acquired in the south county for the new road facility. Alex Buxton, Zions, said the CIB (Community Impact Board) has approved the funding and Zions Bank Public Finance is the bond agency. The bonds will be interest-free until October 2020. Brad Patterson, bond counsel, drafted a resolution for the Council's review concerning the bond issuance. As bond counsel he will authorize the publication of the hearing in the newspaper.

Vice Chair Worthen expressed dismay that the Council has not received enough detailed information about the proposed project and bonding. Chairman Ward replied this is just the public hearing – not authorization to bond. Council member Zilles added the public hearing does not bind the Council to anything.

ACTION: Motion by Council member White to set a Public Hearing November 12, 2019 at 5:30 p.m. – Consideration for adoption of a Resolution of the County Council of Cache County, Utah, Authorizing the Issuance and Sale of not more than \$12,500,000.00 Aggregate Principal Amount of Sales Tax Revenue Bonds, Series 2019; and Related Matters. Tidwell seconded the motion. The motion passed, 5 aye – Tidwell, Ward, White, Worthen & Zilles and 1 nay – Borup. Erickson absent.

Worthen persisted that the Council needed more information before presenting the proposal to the public. Council member Borup agreed.

ACTION: Motion by Vice Chair Worthen to set a date for a special meeting for the Council to receive information from Development Services regarding the road shop complex project before November 12, 2019. Zilles seconded the motion. The vote was unanimous, 6-0. Erickson absent.

After some discussion a meeting to give the Council more in-depth information was set for November 5, 2019 at 5:00 p.m.

INITIAL PROPOSAL FOR CONSIDERATION OF ACTION

- **Resolution No. 2019-34 – Authorizing the issuance and sale of not more than \$12,500,000 aggregate principal amount of Sales Tax Revenue Bonds, Series 2019 (NO ACTION TAKEN)**
- **Discussion – Waste Collection Fees** – Director Jensen reviewed the probable billing costs and different billing methods and fees. He feels the automatic pay will be the least costly to the county. Council member Borup suggested a no-fee option for those making an annual payment instead of being billed monthly.
- **Discussion – Request for additional personnel for Impound Facility** – Sheriff Jensen presented possible employee numbers and wages noting he doesn't really know how many employees will be needed until the facility has operated for a time. Nor does he know the hire dates which depend on when the construction is completed. Jensen has received the lease agreement and the architect has two sets of plans which will be put out to bid. The bids may determine which of the plans will be selected.

Jensen also presented the number of proposed employees for a countywide probation program – four fulltime employees (deputies) and one fulltime office specialist. He wants to meet with other sheriff's about the countywide probation proposal. There may be some state funding available. The Council is supportive of Jensen moving ahead.

OTHER BUSINESS

- ✓ **5th Annual Cache Summit – Thursday, November 7, 2019 – Cache County Event Center** – Janeen Allen will send the Council a schedule for the Summit.
- ✓ **UAC Annual Convention – November 14-15, 2019-St. George** – All Council members and Executive Buttar's will attend.

COUNCIL MEMBER REPORTS

Barbara Tidwell attended the Cache Business Women's Conference and said it was great. Tidwell is going to the Sunshine Terrace dinner tomorrow at 5:00 p.m. where Cache County will be honored.

Tidwell also asked if the matter of Council approval for hiring for the Chief Deputy County Executive could be discussed at the November 5th meeting as well. It was decided an Executive Session is the proper place for that discussion. An Executive Session will be scheduled for November 5, 2019 at 4:00 p.m.

Gina Worthen said that a USU student attending the North Logan Pumpkin Walk asked if it was considered agri-tourism. Worthen had not thought of that possibility and remarked there may be more events, etc. in the county that qualify as agri-tourism.

Gordon Zilles asked if there were any thoughts about the meeting on the Davenport Road. Chairman Ward said he has had two phone calls from Kevin Brown asking how soon it will be done.

ADJOURNMENT

The Council meeting adjourned at 8:02 p.m.

ATTEST: Jill N. Zollinger
County Clerk

APPROVAL: Karl B. Ward
Chairman

**CACHE COUNTY COUNCIL MEETING
OCTOBER 22, 2019**

ATTACHMENT 1

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	598,887.56	5,149,739.40	20,469,000.00	15,319,260.60	25.2
LICENSES & PERMITS	2,950.00	32,230.00	40,000.00	7,770.00	80.6
INTERGOVERNMENTAL REVENUE	32,210.89	624,530.14	951,000.00	326,469.86	65.7
CHARGES FOR SERVICES	937,854.04	4,300,135.52	6,855,000.00	2,554,864.48	62.7
FINES & FORFEITURES	6,193.44	69,226.93	121,600.00	52,373.07	56.9
MISCELLANEOUS REVENUE	78,895.22	1,329,247.37	1,567,500.00	238,252.63	84.8
CONTRIBUTIONS & TRANSFERS	9,957.89	48,148.54	1,821,000.00	1,772,851.46	2.6
	<u>1,666,949.04</u>	<u>11,553,257.90</u>	<u>31,825,100.00</u>	<u>20,271,842.10</u>	<u>36.3</u>
<u>EXPENDITURES</u>					
COUNCIL	8,940.03	99,090.34	125,100.00	26,009.66	79.2
WATER DEVELOPMENT	.00	275,000.00	300,000.00	25,000.00	91.7
PUBLIC DEFENDER	41,945.00	353,157.31	528,700.00	175,542.69	66.8
EXECUTIVE	14,326.93	163,135.20	198,300.00	35,164.80	82.3
FINANCE	39,453.90	366,902.92	521,100.00	154,197.08	70.4
ADMINISTRATOR	.00	.00	103,200.00	103,200.00	.0
HUMAN RESOURCES	27,037.75	205,422.83	340,100.00	134,677.17	60.4
GIS DEPT	12,908.93	88,478.37	114,000.00	25,521.63	77.6
INFORMATION TECHNOLOGY SYSTE	67,384.92	669,348.42	968,400.00	299,051.58	69.1
AUDITOR	7,102.51	23,419.53	27,900.00	4,480.47	83.9
CLERK	7,411.42	79,444.57	131,300.00	51,855.43	60.5
TREASURER	.00	37.50	.00	(37.50)	.0
RECORDER	15,258.61	103,260.43	179,600.00	76,339.57	57.5
ATTORNEY	121,301.48	1,165,021.05	1,612,900.00	447,878.95	72.2
VICTIM SERVICES -CACHE ACHIEVE	5,750.96	56,317.97	79,500.00	23,182.03	70.8
VOCA -VICTIM SERVICES	33,862.91	301,650.00	442,400.00	140,750.00	68.2
VAWA - ATTORNEY - GRANT SERV	20,482.00	188,113.38	198,500.00	10,386.62	94.8
NON-DEPARTMENTAL	1,601.20	302,012.40	325,900.00	23,887.60	92.7
CENTRAL MAIL	1,012.07	5,072.49	6,900.00	1,827.51	73.5
BUILDING & GROUNDS	13,868.65	168,668.65	331,900.00	163,231.35	50.8
VOCA - MAIN	444.43	444.43	.00	(444.43)	.0
VAWA - INVESTIGATION	707.72	707.72	.00	(707.72)	.0
VAWA - PROSECUTION	1,161.62	1,161.62	.00	(1,161.62)	.0
ELECTIONS	15,801.77	167,164.04	271,000.00	103,835.96	61.7
PUBLIC NOTICES	144.75	248.16	2,700.00	2,451.84	9.2
ECONOMIC DEVELOPMENT	.00	59,270.00	68,000.00	8,730.00	87.2
SHERIFF - CRIMINAL	292,616.73	2,843,301.08	4,232,000.00	1,388,698.92	67.2
SHERIFF - SUPPORT SERVICES	190,062.16	1,770,010.69	2,454,000.00	683,989.31	72.1
SHERIFF - ADMINISTRATION	110,755.16	1,069,046.36	1,614,100.00	545,053.64	66.2
SHERIFF - SEARCH AND RESCUE	5,978.69	30,288.24	84,700.00	54,411.76	35.8
SHERIFF - MOUNTED POSSE	(623.87)	14,609.27	25,100.00	10,490.73	58.2
FIRE DEPARTMENT	65,826.72	1,210,505.54	1,652,600.00	442,094.46	73.3
SHERIFF - CORRECTIONS	622,726.84	6,098,201.07	8,198,600.00	2,100,398.93	74.4
SHERIFF - IT DEPARTMENT	2,459.15	19,215.41	27,000.00	7,784.59	71.2
BEE INSPECTION	.00	.00	2,500.00	2,500.00	.0
SHERIFF - ANIMAL CONTROL	12,594.03	118,259.25	187,500.00	69,240.75	63.1
SHERIFF - EMERGENCY MANAGEME	8,319.04	91,358.01	171,200.00	79,841.99	53.4

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
PUBLIC HEALTH	133,914.46	160,258.50	320,600.00	160,341.50	50.0
PUBLIC WELFARE	.00	65,000.00	67,800.00	2,800.00	95.9
FAIRGROUNDS	55,545.78	694,221.44	1,360,700.00	666,478.56	51.0
COMMUNICATIONS	2,005.00	11,172.86	12,700.00	1,527.14	88.0
LIBRARY	2,944.93	55,412.79	105,700.00	50,287.21	52.4
USU AG EXTENSION SERVICE	376.18	44,604.46	245,500.00	200,895.54	18.2
COUNTY FAIR	14,320.77	152,166.35	160,200.00	8,033.65	95.0
RODEO	11,940.01	156,769.27	179,700.00	22,930.73	87.2
STATE FAIR	.00	.00	1,000.00	1,000.00	.0
AGRICULTURAL PROMOTION	.00	3,000.00	6,000.00	3,000.00	50.0
CONTRIBUTIONS	.00	480,000.00	1,122,500.00	642,500.00	42.8
TRANSFERS OUT	.00	.00	2,314,800.00	2,314,800.00	.0
MISCELLANEOUS	(25,147.17)	182,505.70	401,200.00	218,694.30	45.5
	<u>1,964,524.17</u>	<u>20,112,455.62</u>	<u>31,825,100.00</u>	<u>11,712,644.38</u>	<u>63.2</u>
	<u>(297,575.13)</u>	<u>(8,559,197.72)</u>	<u>.00</u>	<u>8,559,197.72</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

ASSESSING & COLLECTING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	19,118.23	409,307.33	3,261,000.00	2,851,692.67	12.6
CHARGES FOR SERVICES	12,873.53	247,632.19	545,000.00	297,367.81	45.4
MISCELLANEOUS REVENUE	327.01	2,155.71	.00	(2,155.71)	.0
CONTRIBUTIONS & TRANSFERS	.00	.00	326,800.00	326,800.00	.0
	<u>32,318.77</u>	<u>659,095.23</u>	<u>4,132,800.00</u>	<u>3,473,704.77</u>	<u>16.0</u>
 <u>EXPENDITURES</u>					
COUNCIL	480.03	10,496.73	13,700.00	3,203.27	76.6
EXECUTIVE	1,267.83	27,528.11	35,100.00	7,571.89	78.4
FINANCE	2,315.90	38,699.12	58,000.00	19,300.88	66.7
ADMINISTRATOR	.00	.00	18,300.00	18,300.00	.0
HUMAN RESOURCES	2,317.49	33,797.21	55,700.00	21,902.79	60.7
GIS DEPT	5,541.67	118,895.84	166,700.00	47,804.16	71.3
INFORMATION TECHNOLOGY SYSTE	43,706.81	564,768.21	805,600.00	240,831.79	70.1
AUDITOR	5,713.72	105,946.81	171,500.00	65,553.19	61.8
TREASURER	32,713.22	206,200.50	304,700.00	98,499.50	67.7
RECORDER	5,187.67	93,189.49	179,700.00	86,510.51	51.9
ATTORNEY	5,297.77	108,579.01	159,200.00	50,620.99	68.2
ASSESSOR	123,586.58	1,277,520.69	1,920,500.00	642,979.31	66.5
NON-DEPARTMENTAL	177.92	26,379.16	28,000.00	1,620.84	94.2
CENTRAL MAIL & COPY	318.45	2,142.70	3,100.00	957.30	69.1
BUILDING & GROUNDS	3,659.42	73,207.24	130,700.00	57,492.76	56.0
ADVERT & PROMOTION	176.91	303.31	3,300.00	2,996.69	9.2
CONTRIBUTIONS	489.21	9,864.02	79,000.00	69,135.98	12.5
	<u>232,950.60</u>	<u>2,697,518.15</u>	<u>4,132,800.00</u>	<u>1,435,281.85</u>	<u>65.3</u>
	<u>(200,631.83)</u>	<u>(2,038,422.92)</u>	<u>.00</u>	<u>2,038,422.92</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
FUND SUMMARY
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

MUNICIPAL SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	229,101.65	2,741,695.51	3,666,400.00	924,704.49	74.8
LICENSES & PERMITS	101,575.55	1,010,864.39	1,016,900.00	6,035.61	99.4
INTERGOVERNMENTAL REVENUE	604,896.92	2,556,936.74	4,783,700.00	2,226,763.26	53.5
CHARGES FOR SERVICES	248,092.39	712,096.84	1,103,700.00	391,603.16	64.5
MISCELLANEOUS REVENUE	165.40	224,916.49	445,500.00	220,583.51	50.5
CONTRIBUTIONS & TRANSFERS	.00	154,500.00	4,313,100.00	4,158,600.00	3.6
	<u>1,183,831.91</u>	<u>7,401,009.97</u>	<u>15,329,300.00</u>	<u>7,928,290.03</u>	<u>48.3</u>
<u>EXPENDITURES</u>					
FINANCE	.00	.00	10,500.00	10,500.00	.0
ZONING DEPARTMENT	38,678.79	305,226.36	840,900.00	535,673.64	36.3
FIRE DEPARTMENT	86,205.33	118,691.43	173,000.00	54,308.57	68.6
BUILDING INSPECTION	43,847.68	517,599.69	889,000.00	371,400.31	58.2
ANIMAL CONTROL	.00	12,000.00	12,000.00	.00	100.0
ROAD	532,921.75	4,898,796.93	9,790,800.00	4,892,003.07	50.0
SANITATION/WASTE COLLECTION	.00	.00	30,000.00	30,000.00	.0
WEED ERADICATION DEPARTMENT	21,894.49	484,577.94	637,000.00	152,422.06	76.1
PUBLIC WORKS	40,853.98	240,608.52	561,700.00	321,091.48	42.8
TRAILS MANAGEMENT	6,886.72	116,451.79	822,400.00	705,948.21	14.2
CONTRIBUTIONS	.00	14,268.00	1,312,600.00	1,298,332.00	1.1
TRANSFERS OUT	.00	.00	247,900.00	247,900.00	.0
MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
	<u>771,288.74</u>	<u>6,708,220.66</u>	<u>15,329,300.00</u>	<u>8,621,079.34</u>	<u>43.8</u>
	<u>412,543.17</u>	<u>692,789.31</u>	<u>.00</u>	<u>(692,789.31)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

HEALTH FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	5,816.07	114,118.88	952,000.00	837,881.12	12.0
CHARGES FOR SERVICE	29,053.50	209,223.00	280,000.00	70,777.00	74.7
CONTRIBUTIONS	.00	.00	133,900.00	133,900.00	.0
	<u>34,869.57</u>	<u>323,341.88</u>	<u>1,365,900.00</u>	<u>1,042,558.12</u>	<u>23.7</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	.00	948,555.75	1,290,900.00	342,344.25	73.5
CONTRIBUTIONS	.00	.00	75,000.00	75,000.00	.0
	<u>.00</u>	<u>948,555.75</u>	<u>1,365,900.00</u>	<u>417,344.25</u>	<u>69.5</u>
	<u>34,869.57</u>	<u>(625,213.87)</u>	<u>.00</u>	<u>625,213.87</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

CACHE CO REDEVELOPMENT AGENCY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	.00	.00	60,000.00	60,000.00	.0
CONTRIBUTIONS	.00	.00	262,600.00	262,600.00	.0
	<u>.00</u>	<u>.00</u>	<u>322,600.00</u>	<u>322,600.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
COMMUNITY DEVELOPMENT	.00	7,630.00	300,000.00	292,370.00	2.5
CONTRIBUTIONS	.00	.00	11,000.00	11,000.00	.0
TRANSFERS OUT	.00	.00	11,600.00	11,600.00	.0
	<u>.00</u>	<u>7,630.00</u>	<u>322,600.00</u>	<u>314,970.00</u>	<u>2.4</u>
	<u>.00</u>	<u>(7,630.00)</u>	<u>.00</u>	<u>7,630.00</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

FUND 230

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	102,814.91	504,592.21	1,036,200.00	531,607.79	48.7
INTERGOVERNMENTAL REVENUE	.00	18,075.00	60,600.00	42,525.00	29.8
CHARGES FOR SERVICES	2,784.11	29,232.90	35,000.00	5,767.10	83.5
MISCELLANEOUS REVENUE	.00	500.00	100.00	(400.00)	500.0
CONTRIBUTIONS & TRANSFERS	.00	.00	67,500.00	67,500.00	.0
	<u>105,599.02</u>	<u>552,400.11</u>	<u>1,199,400.00</u>	<u>646,999.89</u>	<u>46.1</u>
<u>EXPENDITURES</u>					
VISITORS BUREAU	49,252.63	519,820.97	937,400.00	417,579.03	55.5
TRANSFERS OUT	.00	.00	262,000.00	262,000.00	.0
	<u>49,252.63</u>	<u>519,820.97</u>	<u>1,199,400.00</u>	<u>679,579.03</u>	<u>43.3</u>
	<u><u>56,346.39</u></u>	<u><u>32,579.14</u></u>	<u><u>.00</u></u>	<u><u>(32,579.14)</u></u>	<u><u>.0</u></u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

COUNCIL ON AGING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	82,140.50	313,600.00	231,459.50	26.2
CHARGES FOR SERVICES	485.00	3,270.64	8,500.00	5,229.36	38.5
MISCELLANEOUS REVENUE	263.81	2,855.16	4,100.00	1,244.84	69.6
CONTRIBUTIONS & TRANSFERS	7,182.40	60,575.39	478,100.00	417,524.61	12.7
	<u>7,931.21</u>	<u>148,841.69</u>	<u>804,300.00</u>	<u>655,458.31</u>	<u>18.5</u>
<u>EXPENDITURES</u>					
CONTRIBUTIONS	.00	.00	29,800.00	29,800.00	.0
NUTRITION-MANDATED	30,872.38	300,229.69	413,000.00	112,770.31	72.7
SR CITIZENS CENTER-NON-MANDATE	10,872.38	102,743.02	240,200.00	137,456.98	42.8
ACCESS - MANDATED	8,963.73	84,252.57	121,300.00	37,047.43	69.5
	<u>50,708.49</u>	<u>487,225.28</u>	<u>804,300.00</u>	<u>317,074.72</u>	<u>60.6</u>
	<u>(42,777.28)</u>	<u>(338,383.59)</u>	<u>.00</u>	<u>338,383.59</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

MENTAL HEALTH FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	469,068.46	1,650,766.15	3,000,000.00	1,349,233.85	55.0
CONTRIBUTIONS	36,312.00	108,936.00	135,000.00	26,064.00	80.7
	<u>505,380.46</u>	<u>1,759,702.15</u>	<u>3,135,000.00</u>	<u>1,375,297.85</u>	<u>56.1</u>
<u>EXPENDITURES</u>					
PUBLIC HEALTH	690,117.13	845,243.38	3,135,000.00	2,289,756.62	27.0
	<u>690,117.13</u>	<u>845,243.38</u>	<u>3,135,000.00</u>	<u>2,289,756.62</u>	<u>27.0</u>
	<u>(184,736.67)</u>	<u>914,458.77</u>	<u>.00</u>	<u>(914,458.77)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

RESTAURANT TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	120,364.62	943,305.78	1,607,200.00	663,894.22	58.7
	<u>120,364.62</u>	<u>943,305.78</u>	<u>1,607,200.00</u>	<u>663,894.22</u>	<u>58.7</u>
<u>EXPENDITURES</u>					
TOURISM AWARDS	12,500.00	169,350.00	313,400.00	144,050.00	54.0
FACILITY AWARDS	138,672.05	611,924.29	905,100.00	293,175.71	67.6
CONTRIBUTIONS	.00	.00	45,000.00	45,000.00	.0
TRANSFERS	.00	.00	343,700.00	343,700.00	.0
	<u>151,172.05</u>	<u>781,274.29</u>	<u>1,607,200.00</u>	<u>825,925.71</u>	<u>48.6</u>
	<u>(30,807.43)</u>	<u>162,031.49</u>	<u>.00</u>	<u>(162,031.49)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

RAPZ TAX FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	151,668.12	982,683.86	1,773,700.00	791,016.14	55.4
CONTRIBUTIONS	.00	.00	61,000.00	61,000.00	.0
	<u>151,668.12</u>	<u>982,683.86</u>	<u>1,834,700.00</u>	<u>852,016.14</u>	<u>53.6</u>
<u>EXPENDITURES</u>					
FACILITIES AWARDS	172,547.86	1,102,874.39	981,000.00	(121,874.39)	112.4
PROGRAM AWARDS	21,000.00	561,000.00	698,800.00	137,800.00	80.3
TRANSFERS OUT	.00	.00	154,900.00	154,900.00	.0
	<u>193,547.86</u>	<u>1,663,874.39</u>	<u>1,834,700.00</u>	<u>170,825.61</u>	<u>90.7</u>
	<u>(41,879.74)</u>	<u>(681,190.53)</u>	<u>.00</u>	<u>681,190.53</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

CCCOG FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
TAXES	379,531.24	2,457,382.75	4,436,200.00	1,978,817.25	55.4
	<u>379,531.24</u>	<u>2,457,382.75</u>	<u>4,436,200.00</u>	<u>1,978,817.25</u>	<u>55.4</u>
<u>EXPENDITURES</u>					
ROAD PROJECTS	.00	795,625.88	4,369,600.00	3,573,974.12	18.2
TRANSFERS OUT	.00	.00	66,600.00	66,600.00	.0
	<u>.00</u>	<u>795,625.88</u>	<u>4,436,200.00</u>	<u>3,640,574.12</u>	<u>17.9</u>
	<u>379,531.24</u>	<u>1,661,756.87</u>	<u>.00</u>	<u>(1,661,756.87)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	455,153.03	462,500.00	7,346.97	98.4
MISCELLANEOUS REVENUE	9,325.92	23,944.47	62,500.00	38,555.53	38.3
AIRPORT LAND LEASE REVENUES	1,013.72	96,960.70	95,000.00	(1,960.70)	102.1
CONTRIBUTIONS & TRANSFERS	.00	80,000.00	107,500.00	27,500.00	74.4
	<u>10,339.64</u>	<u>656,058.20</u>	<u>727,500.00</u>	<u>71,441.80</u>	<u>90.2</u>
<u>EXPENDITURES</u>					
AIRPORT DEPARTMENT	<u>28,191.89</u>	<u>397,164.47</u>	<u>727,500.00</u>	<u>330,335.53</u>	<u>54.6</u>
	<u>28,191.89</u>	<u>397,164.47</u>	<u>727,500.00</u>	<u>330,335.53</u>	<u>54.6</u>
	<u>(17,852.25)</u>	<u>258,893.73</u>	<u>.00</u>	<u>(258,893.73)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

CHILDREN'S JUSTICE CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL REVENUE	.00	101,002.33	458,200.00	357,197.67	22.0
CONTRIBUTIONS & TRANSFERS	.00	.00	3,900.00	3,900.00	.0
	<u>.00</u>	<u>101,002.33</u>	<u>462,100.00</u>	<u>361,097.67</u>	<u>21.9</u>
<u>EXPENDITURES</u>					
CHILDREN'S JUSTICE CNTR - VOCA	18,152.78	208,764.72	267,400.00	58,635.28	78.1
CHILDREN'S JUSTICE CENTER	11,785.86	138,741.87	194,700.00	55,958.13	71.3
	<u>29,938.64</u>	<u>347,506.59</u>	<u>462,100.00</u>	<u>114,593.41</u>	<u>75.2</u>
	<u>(29,938.64)</u>	<u>(246,504.26)</u>	<u>.00</u>	<u>246,504.26</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

AMBULANCE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	33,600.00	33,600.00	.00	100.0
CONTRIBUTIONS	288,000.00	864,000.00	1,158,000.00	294,000.00	74.6
	<u>288,000.00</u>	<u>897,600.00</u>	<u>1,191,600.00</u>	<u>294,000.00</u>	<u>75.3</u>
<u>EXPENDITURES</u>					
AMBULANCE DEPARTMENT	9,187.48	463,272.30	1,191,600.00	728,327.70	38.9
	<u>9,187.48</u>	<u>463,272.30</u>	<u>1,191,600.00</u>	<u>728,327.70</u>	<u>38.9</u>
	<u>278,812.52</u>	<u>434,327.70</u>	<u>.00</u>	<u>(434,327.70)</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	1,027.31	6,002.52	.00	(6,002.52)	.0
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	1,795,100.00	1,795,100.00	.0
	<u>1,027.31</u>	<u>6,002.52</u>	<u>1,795,100.00</u>	<u>1,789,097.48</u>	<u>.3</u>
<u>EXPENDITURES</u>					
CAPITAL LEASE - PATROL VEHICLE	93,925.34	429,102.32	468,800.00	39,697.68	91.5
CAPITAL LEASE - ROAD EQUIPMENT	14,894.30	31,387.83	31,400.00	12.17	100.0
SALES TAX REVENUE BONDS	.00	67,259.60	1,274,200.00	1,206,940.40	5.3
CAPITAL LEASE - IT EQUIPMENT	.00	19,166.59	20,700.00	1,533.41	92.6
	<u>108,819.64</u>	<u>546,916.34</u>	<u>1,795,100.00</u>	<u>1,248,183.66</u>	<u>30.5</u>
	<u>(107,792.33)</u>	<u>(540,913.82)</u>	<u>.00</u>	<u>540,913.82</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
CONTRIBUTIONS AND TRANSFERS IN	.00	.00	381,000.00	381,000.00	.0
	<u>.00</u>	<u>.00</u>	<u>381,000.00</u>	<u>381,000.00</u>	<u>.0</u>
<u>EXPENDITURES</u>					
DEPARTMENT 4415	.00	.00	350,000.00	350,000.00	.0
COUNTY EVENT CENTER	30,906.25	16,682.10	31,000.00	14,317.90	53.8
	<u>30,906.25</u>	<u>16,682.10</u>	<u>381,000.00</u>	<u>364,317.90</u>	<u>4.4</u>
	<u>(30,906.25)</u>	<u>(16,682.10)</u>	<u>.00</u>	<u>16,682.10</u>	<u>.0</u>

CACHE COUNTY GOVERNMENT
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2019

CAPITAL ASSETS/ LONG-TERM DEBT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
DEFERRED REVENUE ADJUSTMENT	.00	(1,194,551.00)	.00	1,194,551.00	.0
	.00	(1,194,551.00)	.00	1,194,551.00	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	(1,194,551.00)	.00	1,194,551.00	.0

**CACHE COUNTY COUNCIL MEETING
OCTOBER 22, 2019**

ATTACHMENT 2

BRMH Area Plan

Location: <https://dsamh.utah.gov>

Click: Providers

Click: Contracts and Monitoring

Click: Local Area Plans

https://dsamh.utah.gov/pdf/contracts_and_monitoring/FY20%20Area%20Plans/Bear%20River%20MH.pdf

The BRMH Area Plan summarizes our annual intent around meeting service needs in a wide array of service areas including:

- Inpatient
- Residential
- Outpatient
- 24-hour crisis
- Civil Commitment and Assisted Outpatient Treatment Processes
- Medication Management
- Psychosocial Rehabilitation which Case management
- Community Supports – Housing supports, in home services, RESPITE
- Peer Support Services
- Consultation and Education Services
- Services to Incarcerated individuals
- Outplacement – Residential
- Unfunded, non-mandated –Employment
- Collaborative efforts with community partners
- ... and other things.

The submission of this plan is a requirement of the State Division of Mental Health and Substance Abuse, is tied to the “Division Directives” and to the actions of the Utah State Legislature. The Area Plan requires county sign-off. This year’s plan has been approved and signed.

DRAFT

**CACHE COUNTY
SPECIAL COUNCIL MEETING
MINUTES**

NOVEMBER 05, 2019

**SPECIAL COUNTY COUNCIL MEETING
November 05, 2019**

<u>NATURE OR ORDER OF PROCEEDING</u>	<u>PAGE</u>
COUNTY ROAD SHOP FACILITIES – Project	1
EXECUTIVE SESSION	1

DRAFT

**CACHE COUNTY SPECIAL COUNCIL MEETING
NOVEMBER 05, 2019**

The Cache County Council convened in a special session on November 05, 2019 at 4:00 p.m. in the Cache County Council Chamber at 199 North Main, Logan, Utah.

ATTENDANCE:

Chairman: Karl B. Ward
Vice Chair: Gina H. Worthen
Council Members: Paul R. Borup, David L. Erickson, Barbara Tidwell, Jon White & Gordon A. Zilles
County Executive: Craig "W" Buttars
County Clerk: Jill N. Zollinger
County Attorney: James Swink

The following individuals were also in attendance: Director Amy Adams, Janeen Allen, Tracy Bailey, Tamara Bowles, Jake Forsgren, Chris Harrild, Sharon L. Hoth, Jeremy Hudson, Steve Huish, Director Cameron Jensen, Sheriff Chad Jensen, Cody Jenson, Joel Merritt, Zan Murray, Director Bartt Nelson, Director Josh Runhaar, Alex Wilhelm, Carson Winborg, **Media:** none

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Chairman Ward opened the meeting.

REVIEW AND APPROVAL OF AGENDA

ACTION: Motion by Council member White to approve the agenda. Worthen seconded the motion. The vote was unanimous, 7-0.

EXECUTIVE SESSION

ACTION: Motion by Council member Tidwell to convene in an Executive Session to discuss the character and professional competence of an individual. White seconded the motion. The vote was unanimous, 7-0.

The Council adjourned to an Executive Session at 4:03 p.m.

ACTION: Motion by Council member White to adjourn from the Executive Session. Erickson seconded the motion. The motion passed, 6-0. Zilles absent.

The Council adjourned from the Executive Session at 4:54 p.m.

Council member Zilles returned to the meeting.

INITIAL PROPOSAL FOR CONSIDERATION OF ACTION

- **Discussion: County Road Shop Facilities** – Director Runhaar reviewed the proposed road shop project and answered questions from Vice Chair Worthen and Council member Borup including: funding, size, design, present usage, future usage, parking and a small additional satellite facility to be built in north county.

ACTION: Motion by Council member White giving the Council's approval to move forward with the proposed project. Borup seconded the motion. The motion passed, 6 aye – Borup, Erickson, Tidwell, Ward, White & Zilles and 1 nay – Worthen.

ADJOURNMENT

The Council meeting adjourned at 5:24 p.m.

ATTEST: Jill N. Zollinger
County Clerk

APPROVAL: Karl B. Ward
Chairman

DRAFT

**CACHE COUNTY COUNCIL MEETING
NOVEMBER 5, 2019**

ATTACHMENT 1



In hearing the concerns from some members of the Council on the October 22nd meeting in relation to the proposed bonding for the Cache County Road/Weed/Fire Facility relocation to Hyrum, staff has developed the following information. The first section outlines costs and offsets as far as they are known as of October 23rd, 2019. The second section outlines a brief summary of the council discussions on this issue to date.

SECTION 1: COSTS & BUDGETS

The projected construction budget for the facility relocation is \$14,000,000. This budget has been in place on the administrative side since May of 2019 and was presented to the Council at budget workshops on June 11th, most specifically in a memo dated June 5th from the Development Services Office (see section 2). This memo was the basis of a \$3.5M budget adjustment approved on June 25th. This \$14,000,000 was made up of a projected cost estimate of \$13.25M and \$750,000 in contingency. Other ‘soft costs’ were discussed and budgets approved which have included land acquisition, engineering costs, and architectural fees. These ‘soft costs’ have all been covered for the entirety of the project in 2019 budget allocations.

With a CMGC onboard, we have continued to refine the estimates, value engineered various components to add needed pieces and removed expensive add-ons, and moved the project to design completion. The County is also working through a few items to self-complete to help manage costs and providing material from our adjacent gravel pits as needed.

These costs estimates are helping to further refine our budgets as another concern raised was the amount of the bond requested from the CIB. Again, this was outlined in June, but the most important thing to note here is that the County is requesting **up to \$12.5M** from the bond. Much of this funding capacity is a cash flow issue as we

Engineering & Owner Representation	\$457,500
Architectural Design Services	\$833,844
Hyrum Site Acquisition	\$514,000
North Site Acquisition (Est.)	\$82,500
	\$1,887,844

	Est. Cost (10/23/19)
Overall Site Work	\$2,065,000
Administrative Building	\$3,213,000
Shop Maintenance Building	\$1,160,000
Road/Weed/Fire Vehicle Storage	\$3,002,000
Truck Wash	\$1,025,000
Fuel Island	\$344,000
Salt/Material Storage	\$897,000
North County Site Construction	\$950,000
Misc. Equipment	\$140,000
Contractor Fees Etc.	\$690,000
Contingency (Originally \$750k)	\$514,000
	\$14,000,000

Total Budget	(\$14,000,000)
2019 Budget	\$1,600,000
2019 Transfer (Unused Land Acq.)	\$282,000
2020 Budget	\$1,400,000
Fire Dist. (Est)	\$650,000
Sale of Existing Facility	\$3,000,000
Sale of Other Parcels	\$600,000
Potential of unused Contingency	
	(\$6,468,000)

build the facility and then sell off the existing facility and other sites. It is anticipated that we will only need to use \$10,100,000 of the bond (or less depending on actual costs and if the contingency needs to be used), however when the County made application to the CIB in June/July that amount was unclear so the higher figure was used as a buffer. This \$10.1M bond amount will require an annual debt payment of ~\$642,000 for 20 years. After completion of the building it is anticipated that the County will be able to sell the existing site and other various parcels to recoup at least \$3.6M (appraisals have been ordered on the existing facility but are incomplete, and the sale of parcels for \$600k is a very conservative estimate in the current real estate market) to put towards the loan, eliminating 7 years of debt service.

It is also important to note that this entire building project is being funded out of existing revenues, with no property tax dollars being used (other than what might be used for the Fire District portion). In relation to the Department's budget of \$9.25M in 2020, the potential long term debt load of \$6.5M is very reasonable. At present, the Municipal Services Fund has an estimated surplus of approximately \$1.4M annually with the new sales tax allocation in place. This entire amount is in the 2020 budget for the construction of this facility, and approximately half of this will be earmarked to debt service starting in 2021. The plan is to slowly put those funds into additional road projects and staff/equipment capacity starting in 2021 with the unused portion going towards debt service further reducing the repayment timeline. Alternatively, the entire surplus could be put toward debt service allowing the bond to be repaid in as little as ~5.5 years.

It is also worth noting that the operational budgets of the Road and Weed Department are current \$5.5M annually. It is estimated that having a facility that meets the organizational needs in close proximity to materials (gravel, asphalt, etc.) will increase our productive efficiency by 10-15% (based on a time saved analysis). Translated into services, this is \$550,000 to \$825,000 of workplace efficiency gained by a short term (13 year estimated) debt service cost of \$642,000.

At present we have issued a hold to the contractor that was to start on footings and foundations last week, but as this fall is more winter than fall we will likely see expenses adding up with further delays for cold weather concrete work (~\$5-7,000 per week of delay and increasing). Additionally, two of the steel building components have been ordered based on the June budget adjustment and will be delivered in the next 4-8 weeks.

SECTION 2: COUNCIL DISCUSSIONS & TIMELINE

- | | | |
|----------|---|---------------------------------------|
| 26 March | County Council Meeting, page 4 | Video Time approx. 1:30:00 to 1:53:00 |
| | <ul style="list-style-type: none">• Discussion of property purchase. Discussion of moving administrative offices for the Fire Department to the new building. Minor additions to this building can be made to accommodate. Will save cost in the long run. Presumptive cost and funding discussed. Packet item #4 was given to the council providing a timeline and updates on this project.• The County council appeared to respond positively to this proposal. It was agreed that the extra space will not go to waste and that it would be cost-effective. Funding options discussed. Director Runhaar indicated that we will look at this as a viable option unless the council says no. The council concurs to pursue this possibility, with no objection. | |
| 23 April | County Council Meeting, page 1 | Video Time approx. 6:15 |
| | <ul style="list-style-type: none">• Update on the purchase of the land and selection of design proposals. The county council had no questions on this project at this time. | |
| 28 May | County Council Meeting, page 5 | Video Time approx. 1:06:30 |

- Public hearing set for June 11th. All council members in favor. No questions were raised by council members regarding the project.
- 11 June County Council Budget Workshop Audio time approx. 32:00-36:30
- Numbers given in this meeting projected costs for construction. Discussion of obtaining CIB bond for a lower interest rate. Memo distributed discussed multiple changes in the Development Services budget, including total costs, bond amounts, etc. Budget opening showed an allocation of \$367,000 for land purchase on the north site, \$1.1M in design/engineering services, and \$1.6M for construction costs.
- 11 June County Council Meeting, pages 2-3 Audio time approx. 41:00 (no video)
- Public Hearing Regarding CIB Loan for Road Shop - The council appeared in favor of the grant/loan application going forward. No questions from the council or the public were asked regarding the application.
- 10 September County Council Meeting, page 5 Video time approx. 15:00
- Josh Reported - Met with the CIB to ask for a long-term loan - approved to finalize funding and issuance of the bonds. Mentioned plans for annexation, talked specifically about footings and foundation going in. The council appeared to have no questions or comments regarding the CIB grant or the plans to move forward with this project.
- 2 October All Council Members notified of Groundbreaking Ceremony via e-mail by JUB
- 3 October CIB Board Meeting Agenda (minutes not yet available)
- 7 October Groundbreaking ceremony held for the new facility
- 22 October County Council Meeting
- Questions raised regarding overall design and costs. Special workshop meeting to be held on Tuesday, Nov. 5th @ 5:00 p.m. to get more detailed information on plans, scope and funding/financing costs.

CACHE COUNTY OPERATIONS CENTER

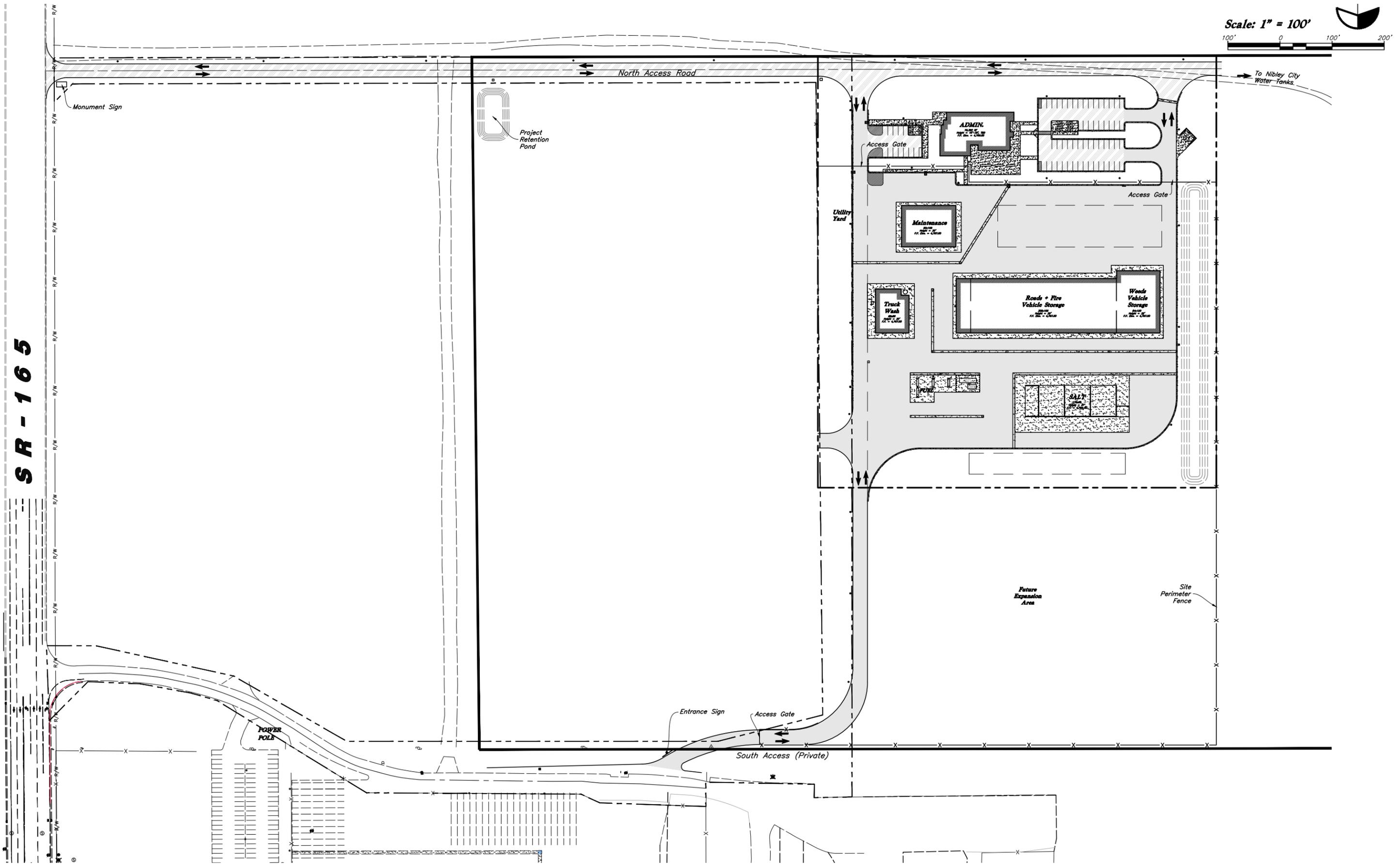
ROADS • WEEDS • FIRE



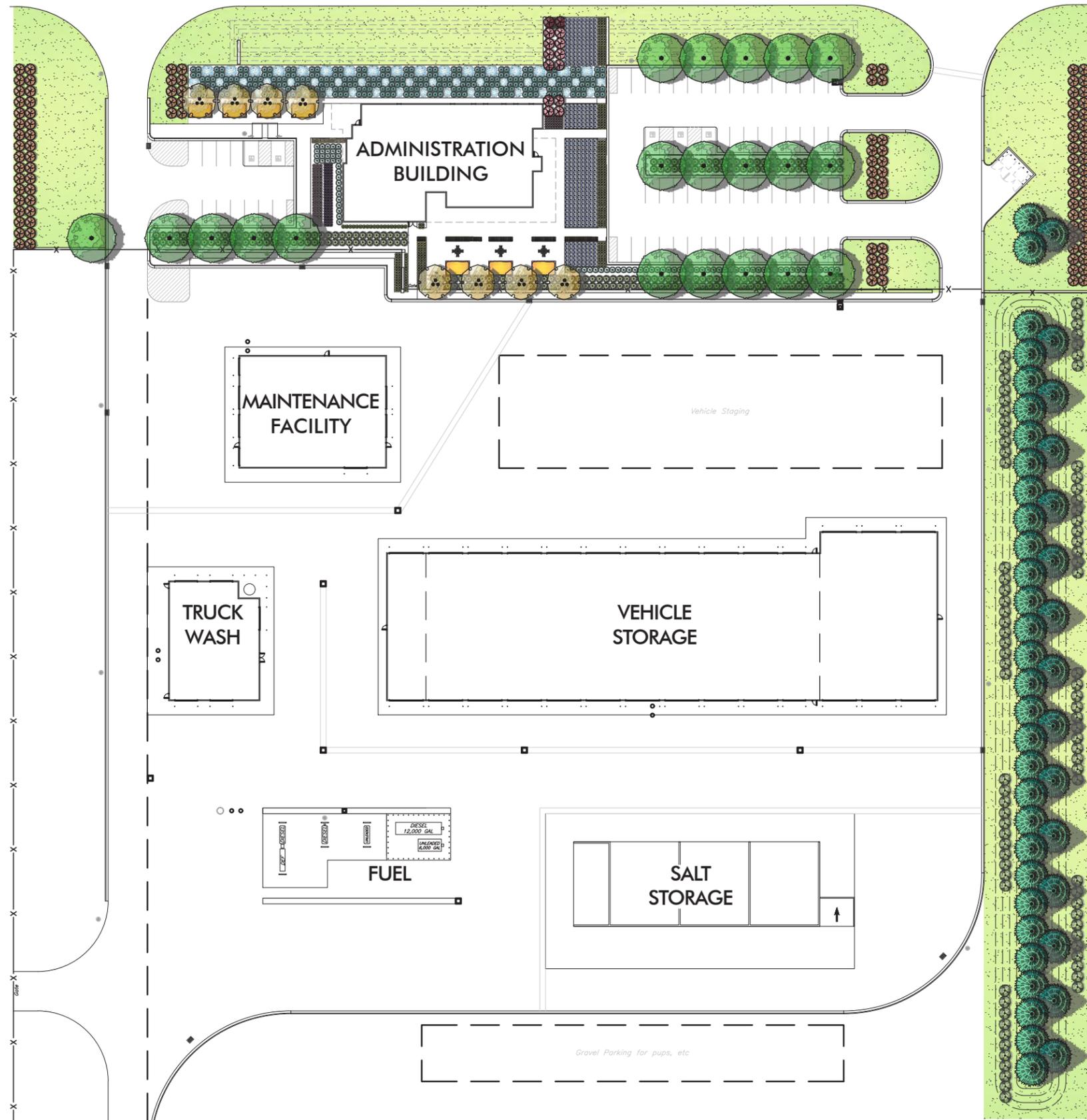
OVERALL SITE PLAN

SR-165

Scale: 1" = 100'



ENLARGED SITE PLAN



TREES and SHRUBS



SHADEMASTER HONEYLOCUST



RIVER BIRCH



COLORADO SPRUCE



STAGHORN SUMAC

SHRUBS and PERENNIALS



POWIS CASTLE ARTEMISIA



PANCHITO MANZANITA



SIBERIAN PEASHRUB



BLUE RUG JUNIPER

PERENNIALS and GROUND COVERS



CHICAGO APACHE DAYLILY



SILVER LUPINE



HIDCOTE LAVENDER



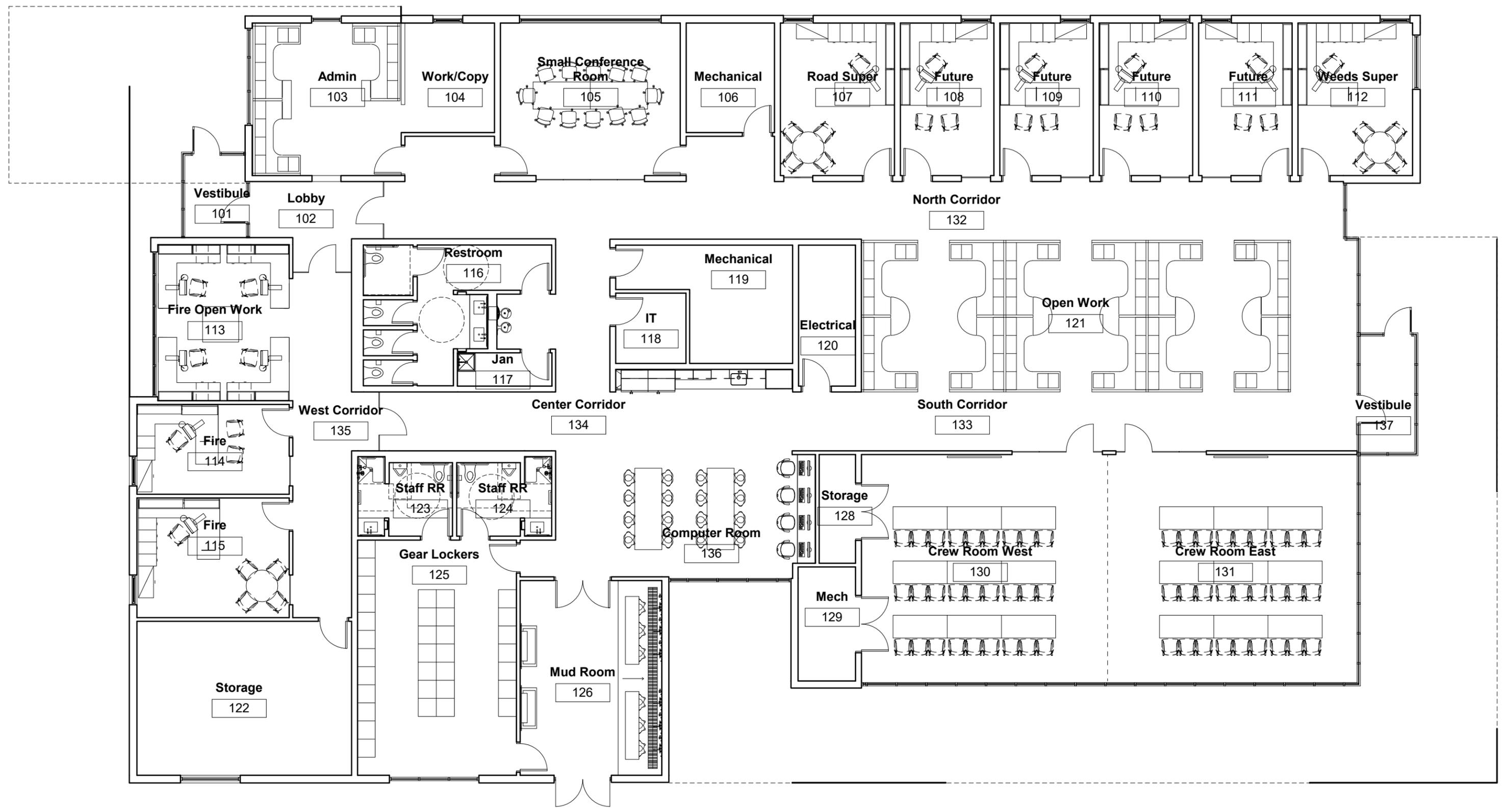
SHIMMER EVENING PRIMROSE



BIONATIVE



ADMINISTRATION BUILDING FLOOR PLAN



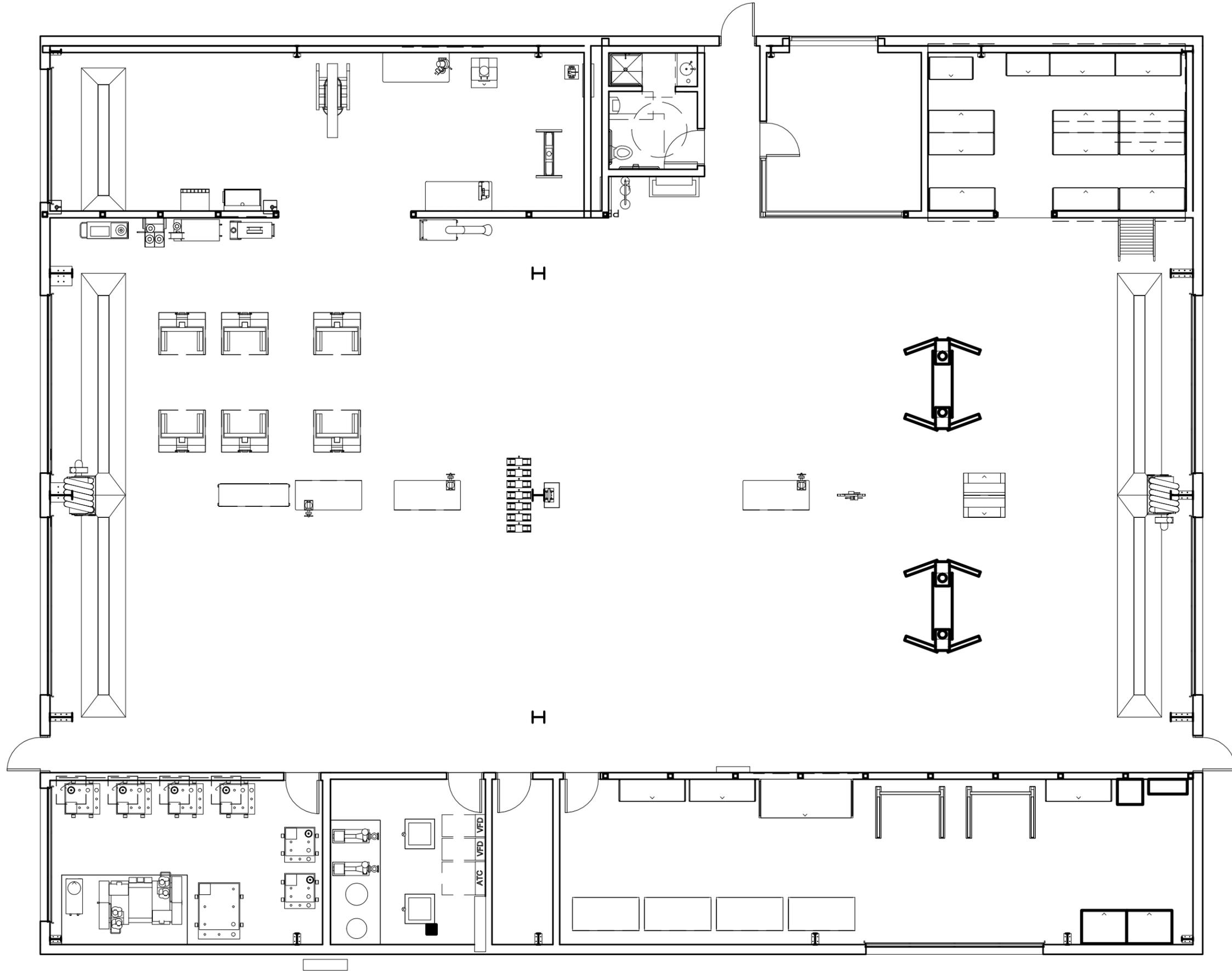
ADMINISTRATION BUILDING PERSPECTIVES



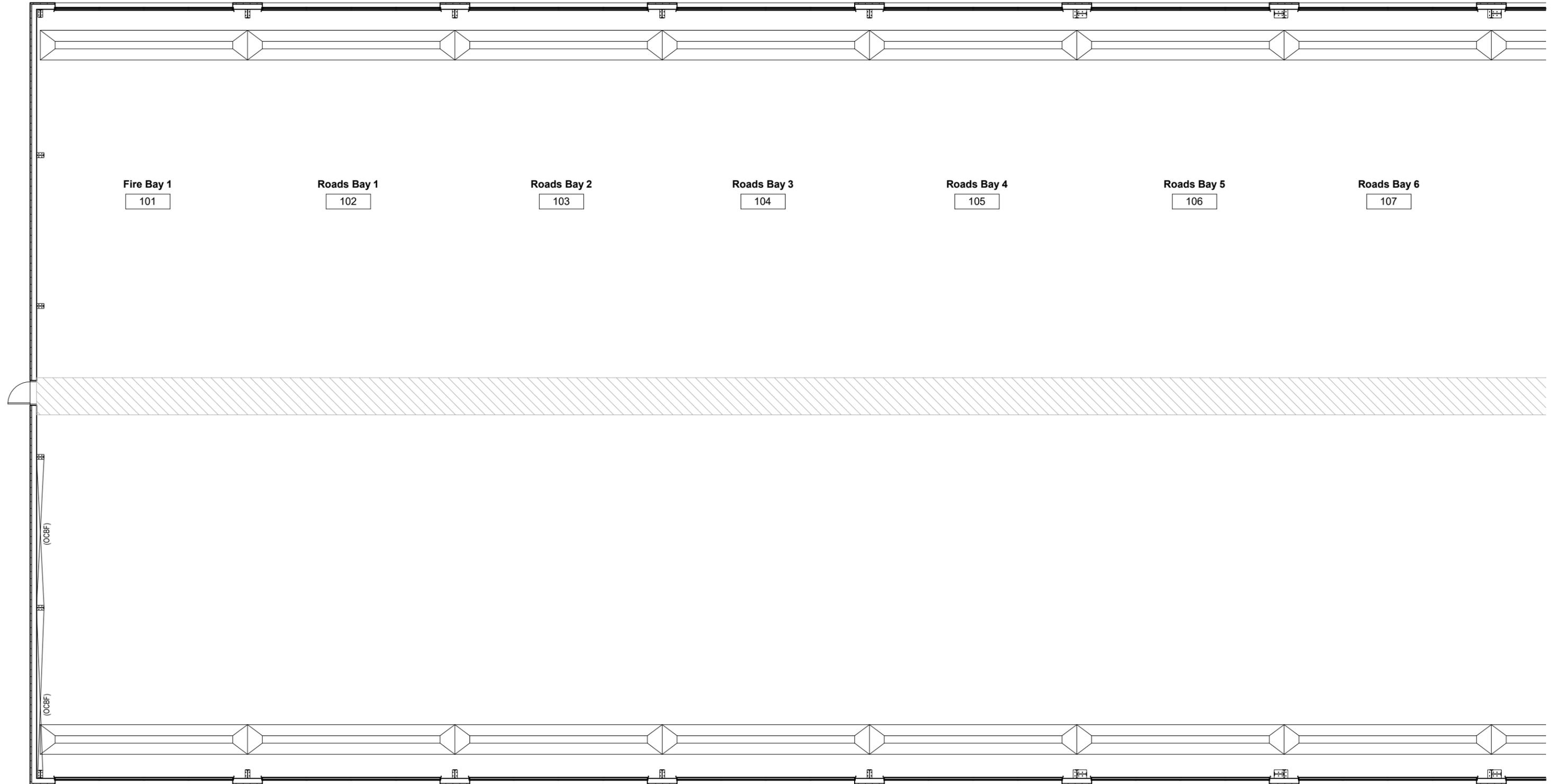
SITE PERSPECTIVE



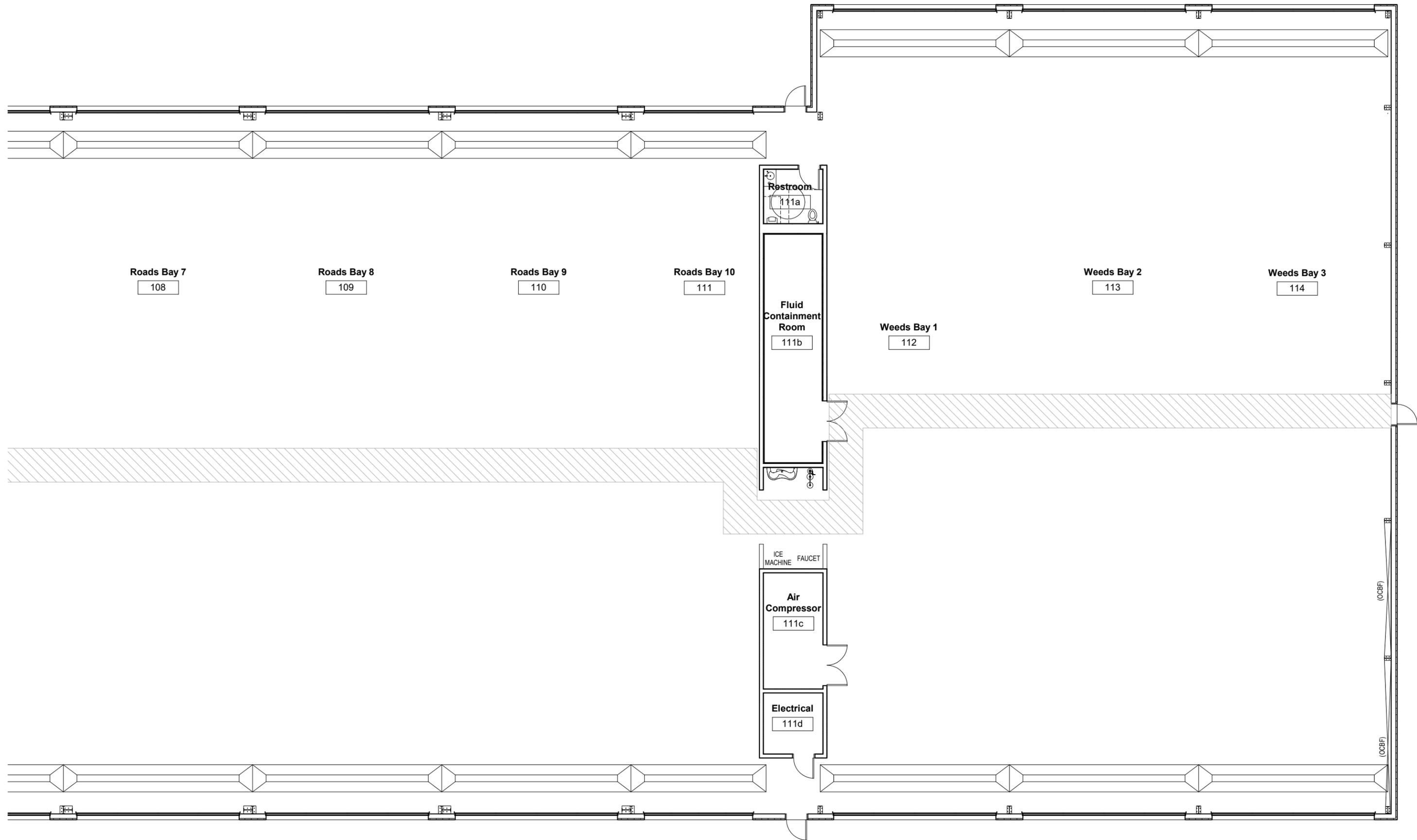
MAINTENANCE FACILITY FLOOR PLAN



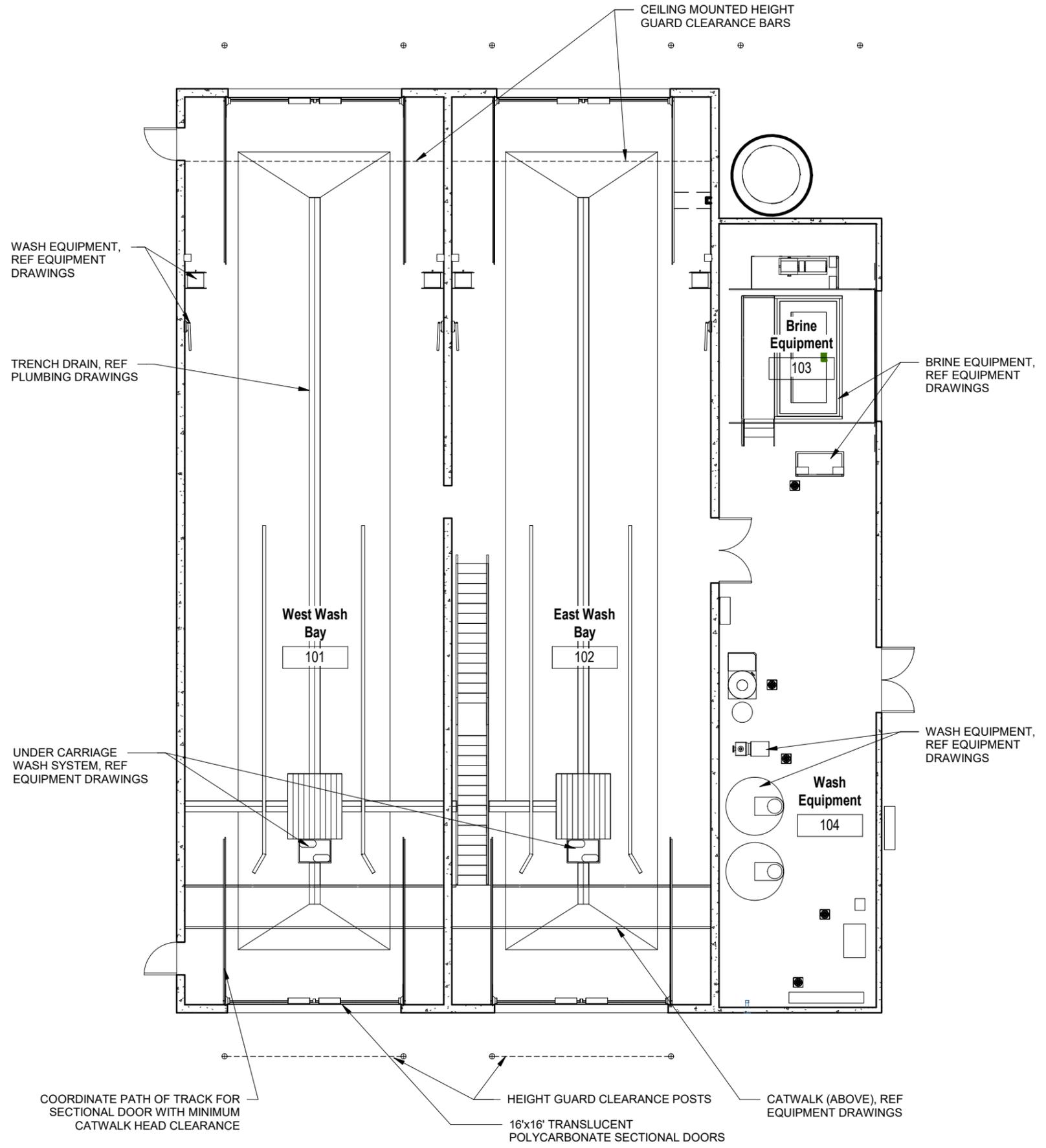
VEHICLE STORAGE FLOOR PLAN - AREA A



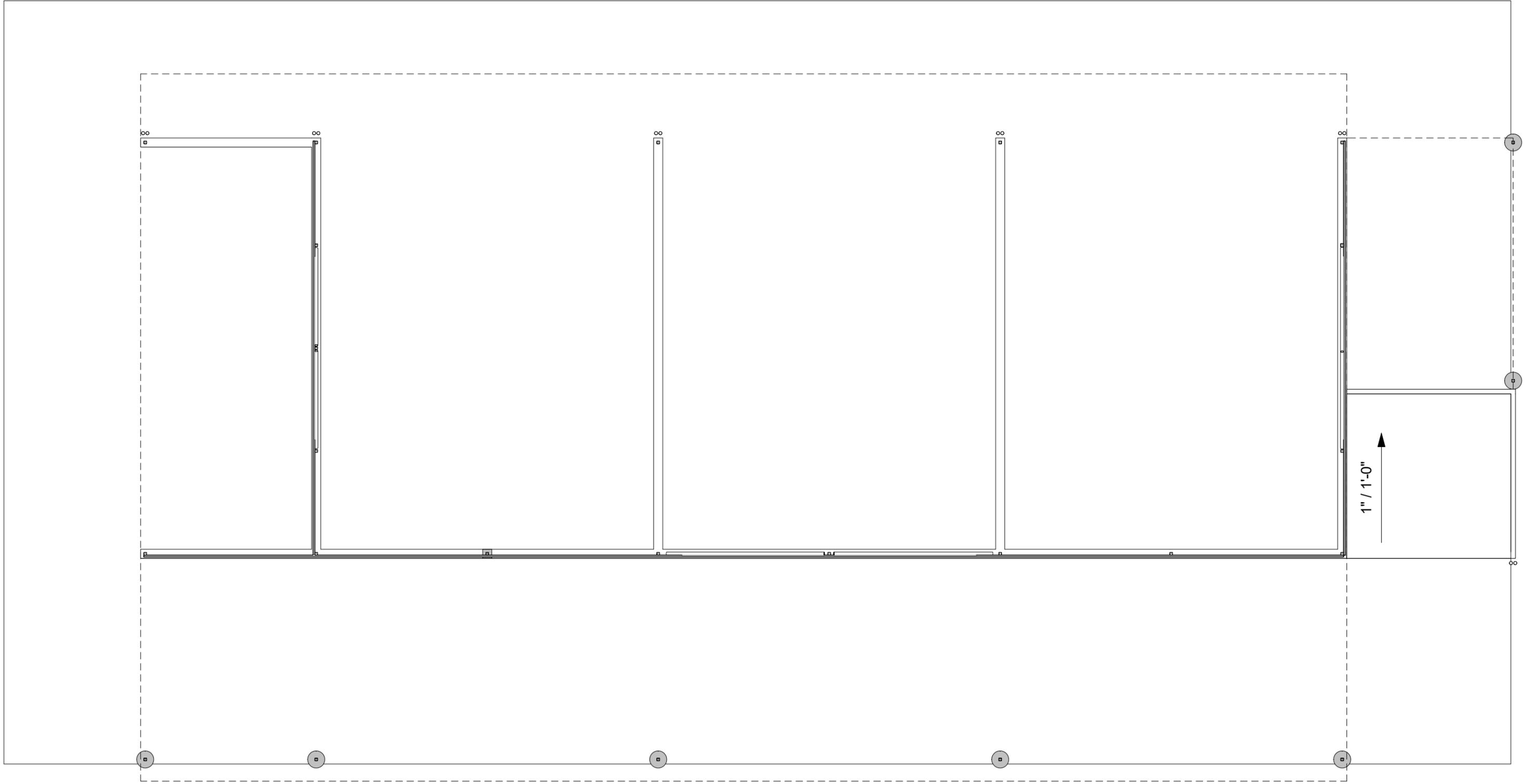
VEHICLE STORAGE FLOOR PLAN - AREA B



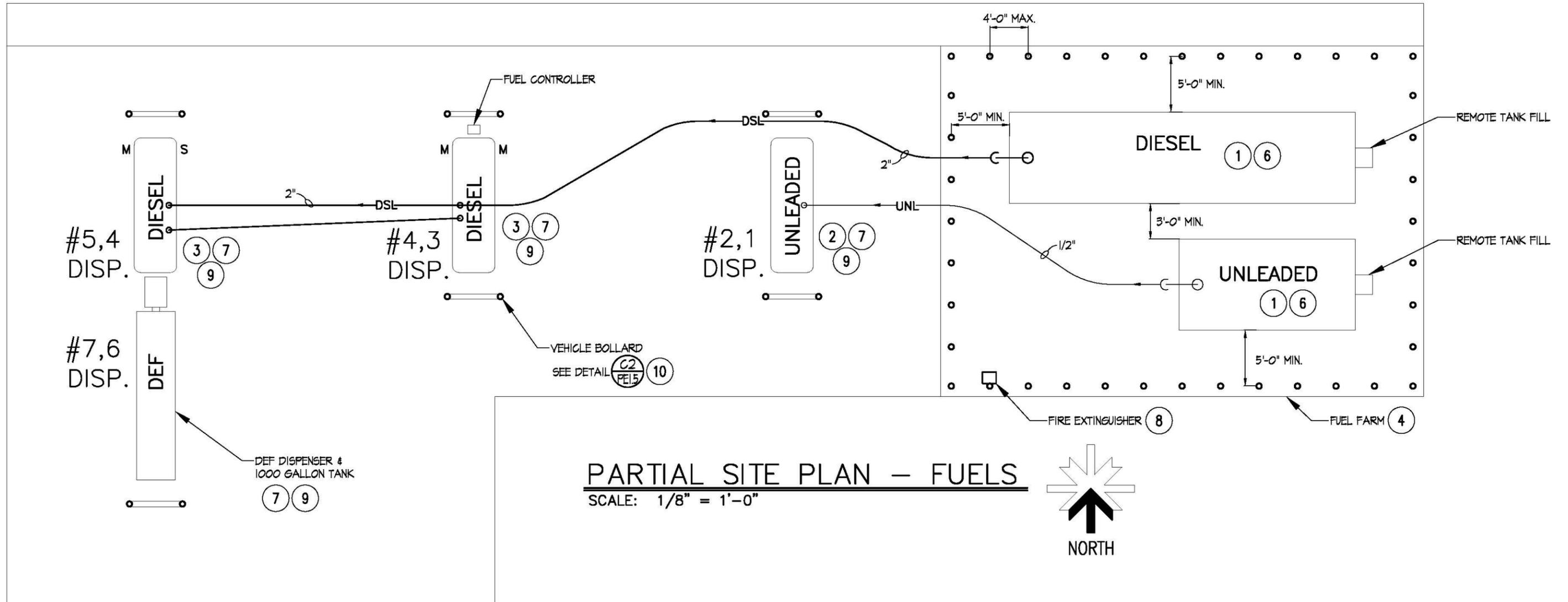
TRUCK WASH



SALT STORAGE



FUEL



PARTIAL SITE PLAN – FUELS

SCALE: 1/8" = 1'-0"



RESOLUTION NO. 2019-35
CACHE COUNTY, UTAH
MULTI-JURISDICTIONAL ACCESS
400 EAST

ADDITIONAL ACCESS TO COUNTY ROAD 400 EAST (LOCATED IN PROVIDENCE CITY)

WHEREAS, the Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development requires that municipal development accessing county roadways must obtain the express written approval of the Cache County Council,

WHEREAS, the proposed multi-jurisdictional access request and Development Services Review (Exhibit A) has been reviewed by the Cache County Council, and;

WHEREAS, the Cache County Council has determined that it is appropriate for the County to permit the proposed multi-jurisdictional access request.

NOW, THEREFORE, BE IT RESOLVED that the Cache County Council hereby adopts this resolution to allow the proposed multi-jurisdictional access based on the information included in Exhibit A, and on the following conclusions:

1. 400 East (100 North & 200 West in Providence) is an existing county roadway with an adequate level of maintenance.
2. As identified in the transportation engineer's analysis, the anticipated increase in traffic will not significantly impact the existing roadway and maintenance.
3. The County Council has directed that the request for access be approved as Providence City has agreed to maintain the section of county road 1000 East from the Providence City boundary north to the River Heights boundary. Providence City must also enter into a maintenance agreement with the County for the same.

APPROVED AND ADOPTED this 12th day of November, 2019.

	In Favor	Against	Abstained	Absent
Borup				
Erickson				
Tidwell				
Ward				
White				
Worthen				
Zilles				
Total				

CACHE COUNTY COUNCIL

ATTEST:

Karl Ward, Chair
Cache County Council

Jill Zollinger
Cache County Clerk



MEMORANDUM

12 November 2019

To: County Council

Subject: Multi-Jurisdictional access request

Updated information

This memo has been updated following the County Council meeting on October 8, 2019. The following was referenced, discussed, and proposed by the County Council at that meeting:

Providence City has agreed to take responsibility for the maintenance of 1000 East from the Providence City boundary north to the River Heights Boundary. The Council made reference to this as a balanced exchange with the Jensen Farm request and voted (4 to 3) that the request for access be approved and that a formal maintenance agreement between the County and Providence City be put in place for that section of 1000 East.

This memorandum is issued in response to a multi-jurisdictional access request (Attachment A) made by Danny Macfarlane of Civil Solutions Group, Inc. to allow additional access to county road 400 East (Providence City roadways 100 North & 200 West) for a new 5-lot subdivision within the Providence City limits. The proposed subdivision, Jensen Farm Subdivision (parcel #02-093-0028), would add two driveway accesses on the north frontage (100 North) in addition to an access for an existing single-family residence that is part of the subdivision, and two drive accesses on the west frontage (200 West); both frontages are designated as County Road 400 East at this location in Providence City.

The Cache County Manual of Roadway Design and Construction Standards (Road Manual) §5.6 Access Requirements for Multi-Jurisdictional Development specifies that, “Municipal Development Accessing County Roadways: No municipal development shall be permitted to access a County roadway without the express written approval from the Cache County Council. It is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible”.

As provided by Mr. Macfarlane, an analysis of this potential increase in traffic has been completed by a transportation engineer and identifies the following (See Attachment B):

1. The proposed project, with an increase of four single-family residential lots, represents a 0.5% increase in daily vehicle trips to 400 East from the north frontage (100 North in Providence) of the proposed subdivision and a 1% increase for the west frontage (200 West in Providence).
2. According to the Wasatch Front Regional Council, a rural two lane arterial has an estimated capacity of 19,500 daily trips; the proposed project will add 38 daily trips with half the trips distributed to the north frontage (100 North) and half to the west frontage (200 West).
3. There is sufficient capacity on 400 East (100 North & 200 West Providence) to accommodate the projected increase of 38 daily trips for the project based on the Institute of Transportation Engineers (ITE) *Trip Generation* (9th Edition) Handbook.
4. The existing roads are two lanes with shoulders, but no center turn lanes.

Following the review of the Development Services Office staff and County Council, the recommendation of this office is that the request for the multi-jurisdictional access be approved, as:

1. 400 East (100 North & 200 West in Providence) is an existing county roadway with an adequate level of maintenance.
2. As identified in the transportation engineer's analysis, the anticipated increase in traffic will not significantly impact the existing roadway and maintenance.
3. The County Council has directed that the request for access be approved as Providence City has agreed to maintain the section of county road 1000 East from the Providence City boundary north to the River Heights boundary. Providence City must also enter into a maintenance agreement with the County for the same.



civilsolutionsgroupinc.

August 27, 2019

Cache County Council
179 North Main
Logan, UT 84321

RE: Jensen Farm Subdivision Access Request to County Road

To whom it may concern:

The Jensen Farm Subdivision is being proposed on parcel 02-093-0028 (Approximately 2 acres) located generally at 100 North 200 West in Providence. The proposed subdivision is a 5-lot residential subdivision with all five lots fronting 100 North or 200 West. One of the lots is occupied by a home that exists and already has access to 100 North. This request is for four driveway accesses onto the County road.

Per the Cache County Road Manual section 5.6 Access Requirements for Multi-Jurisdictional Development each development must receive approval by the County Council by written approval to access a County Roadway. The submitted traffic memorandum completed by Traffic Engineer Michael Taylor from Civil Solutions Group detailed that the trips generated by the four new driveways will *“not interfere with the operations of 100 North or 200 West”* and *“there is, therefore, sufficient capacity on these roadways to accommodate the proposed project.”* It is clear from the traffic analysis that this development will little to no impact on the County roadways. This development has no other possible accesses other than driveway access on the County roadways. The Providence City code does not allow inner block development so a roadway into the parcel is not allowed. The only access allowed per the city code is onto the County roadways.

Section 5.6 of the Cache County Road Manual also states, *“it is the policy of Cache County that no service shall be provided to municipal developments from County roadways unless extreme circumstances provide no alternative and annexation or acceptance of ownership of the roadway by the municipality is not possible.”* As was mentioned above this development has no other option than to access driveways from 100 North and 200 West based upon the zoning regulations in Providence City. This parcel has no other city street or access other than the County roadways. There is no alternative option that would allow another means of access. It is also not possible to annex or accept ownership of the County Roadways by the municipality.

In summary please consider this request for written approval of access from the four residential driveways to the County roadways as outlined in this request. Thank you in advance for your consideration.

Sincerely,

Danny Macfarlane, PE
President
Civil Solutions Group, Inc.

August 26, 2019

Chris Harrild
Cache County
Logan, UT 84321

RE: Jensen Farm Subdivision – Providence, UT

This memo provides a trip generation analysis for the four additional lots proposed as part of the Jensen Farm Subdivision in Providence, UT. The proposed subdivision contains five lots total. An existing residential structure will remain on one of these lots. Figure 1 shows the proposed site location. Figure 2 shows the proposed lot layout.

Figure 1. Site Location

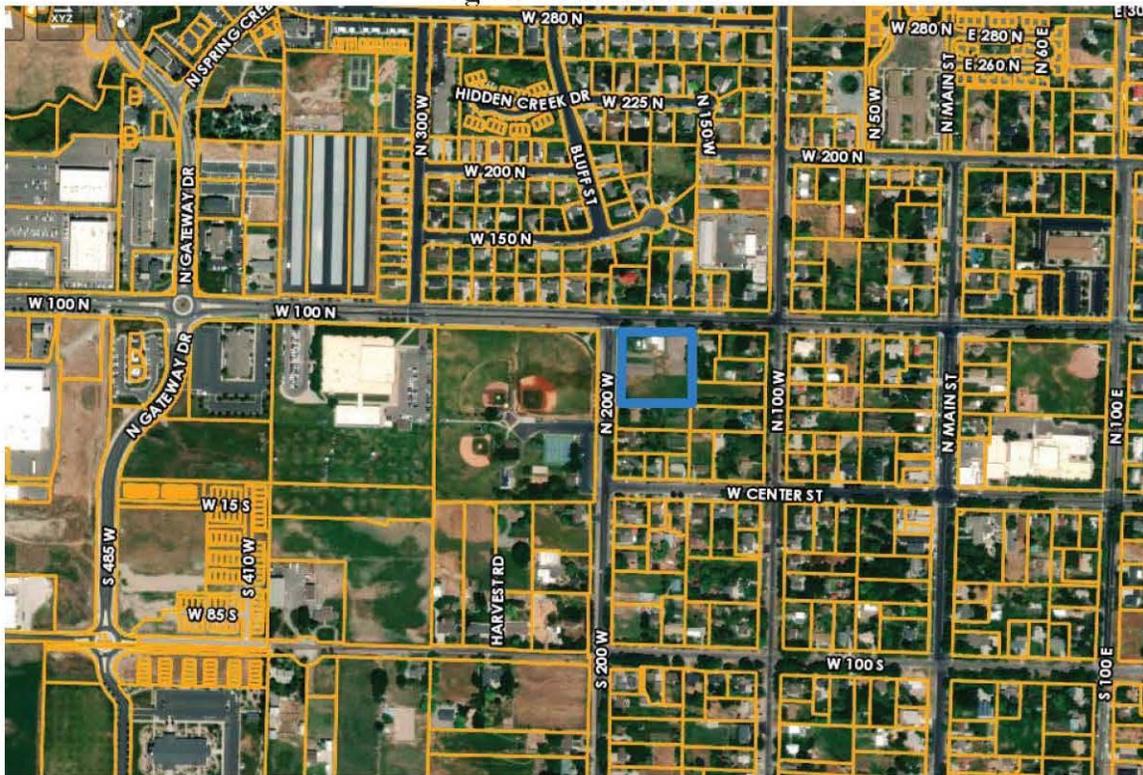
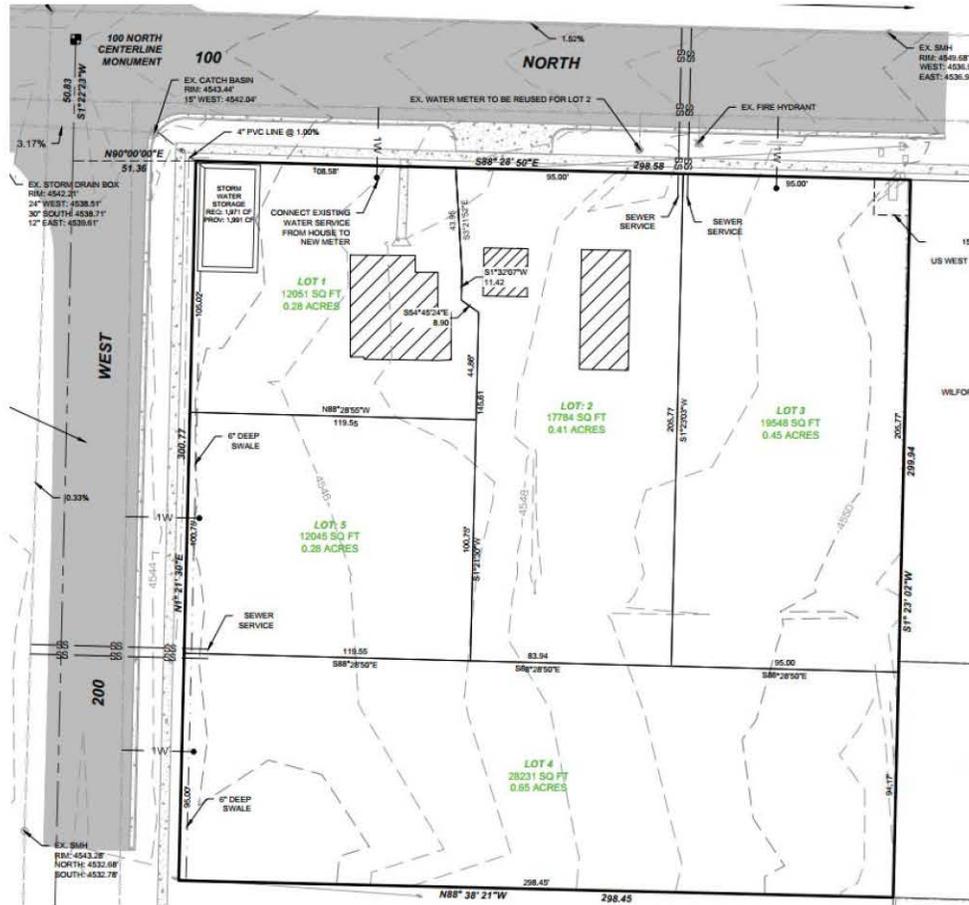


Figure 2. Proposed Lot Layout



TRIP GENERATION

Trip generation for the site was calculated using the Institute of Transportation Engineers (ITE) Trip Generation Handbook (9th Edition). On average the four proposed additional lots will generate 3 AM trips, 4 PM trips and 38 trips daily. These values are given in Table 1.

Table 1. Trip Generation

ITE 9th EDITION		RATE			TRIPS		
LAND-USE	CODE	AM	PM	DAILY	AM	PM	DAILY
Single-Family Detached Housing	210	0.75	1	9.52	3	4	38

TRIP DISTRIBUTION & ASSIGNMENT

100 North and 200 West are both part of FAR Route 1197. In 2016 100 North carried roughly 3,700 ADT, and 200 West carried roughly 2,000 ADT (values provided by UDOT). Half of the proposed ADT of 38 trips will be distributed onto 100 North and the other half on 200 West (see Figure 2 for lot layout). The proposed project therefore represents a 0.5% increase in traffic to 100 North and a 1% increase for 200 West. Both 100 North and 200 West are two-lane roads with shoulders, but no center turn lanes. According to Wasatch Front Regional Council, a rural two-lane arterial has an estimated capacity of 19,500 daily trips. There is, therefore, sufficient capacity on these roadways to accommodate the proposed project.

CONCLUSION

The proposed development will not interfere with the operations of 100 North or 200 West.

If you have any questions about the contents of this analysis, please contact me at 435.213.3762 or mtaylor@civilsolutionsgroup.net.

Sincerely,



Michael Taylor, Professional Engineer



RESOLUTION NO. 2019-36

CACHE COUNTY, UTAH

CAMPBELL ANNEXATION

A RESOLUTION TO ALLOW TWO UNINCORPORATED ISLANDS AS PART OF THE CAMPBELL ANNEXATION

WHEREAS, Utah Code Section 10-2-402 requires that in the annexation of unincorporated property, the County must agree to the creation of unincorporated islands; and

WHEREAS, after careful consideration of the findings of fact and conclusions identified in the staff report (Exhibit A), the Council has determined that it is in the best interest of the citizens of Cache County to allow the creation of unincorporated islands resulting from the Campbell Annexation; and

NOW, THEREFORE, the County Legislative Body of Cache County agrees to allow the creation of unincorporated islands as a result of the Campbell Annexation as follows:

- 1. The County Council is authorized to act as county legislative body of Cache County; and
- 2. The request has been reviewed by the County Council in conformance with State Code; and
- 3. The impact on county facilities has been addressed as follows:
 - a. Sections of roadway adjacent to the annexation request within an existing right-of-way have been included in the annexation request.

RESOLVED this 12th day of November, 2019.

	In Favor	Against	Abstained	Absent
Borup				
Erickson				
Tidwell				
Ward				
White				
Worthen				
Zilles				
Total				

CACHE COUNTY COUNCIL

ATTEST:

 Karl Ward, Chair
 Cache County Council

 Jill Zollinger
 Cache County Clerk

MEMORANDUM: PARCEL 03-006-0016, CAMPBELL ANNEXATION (LOGAN)

November 12th 2019

To: Cache County Council

Purpose

To review a petition submitted by Del Ray Campbell to Logan City for the annexation of property from unincorporated Cache County to Logan City. As the proposal will create two unincorporated islands from an existing unincorporated island, the Cache County Council must agree to the request for the annexation petition to move forward.

Summary

Cache County has been notified of the petition for property to be annexed from Cache County into Logan City.

The proposal, to annex approximately 25 Acres (Parcel 03-006-0016) from unincorporated Cache County into Logan City will leave two unincorporated islands behind. Currently a single unincorporated island exists, and the applicant is proposing to annex property in such a way that two unincorporated islands are left as remainders. No territory that isn't already part of an unincorporated island would be created by this request.

Per 10-2-402(1)(b)(iii) of Utah Code, annexation shall not leave an unincorporated island unless:

- The municipal legislative body adopts a resolution that indicates not annexing the entire unincorporated island is in the municipalities best interest & the entire unincorporated island has less than 800 residents (10-2-418(3)).
OR
- The Municipality and County agree on the leaving of unincorporated island(s).

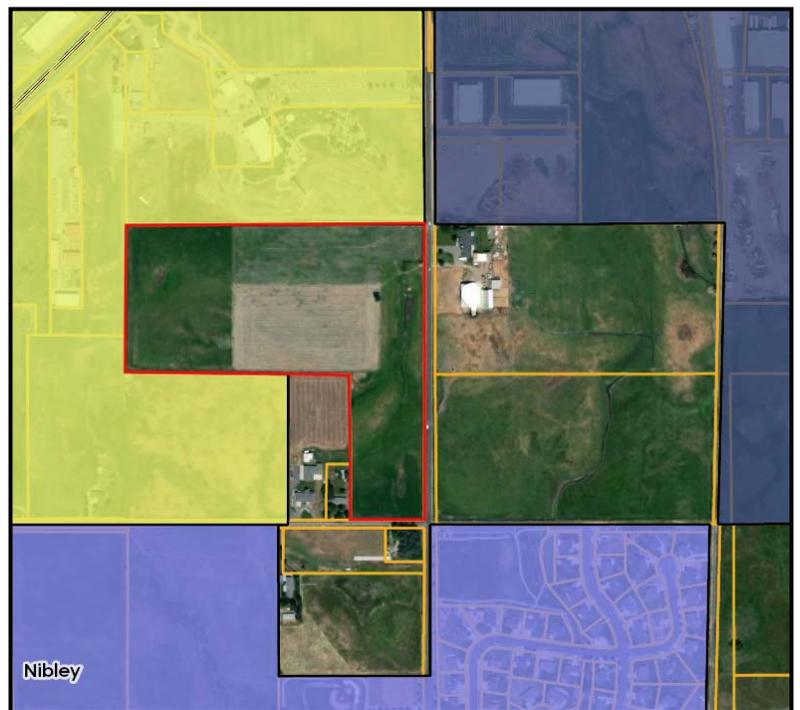


Figure 1 Proposed Campbell Annexation

Conflicting Annexation Claims

The communities of Logan, Nibley, and Millville all have made annexation claims on the unincorporated island, and in many cases parcels are claimed by multiple municipalities as shown below. Both Logan and Millville include the parcel in question within their annexation boundaries.

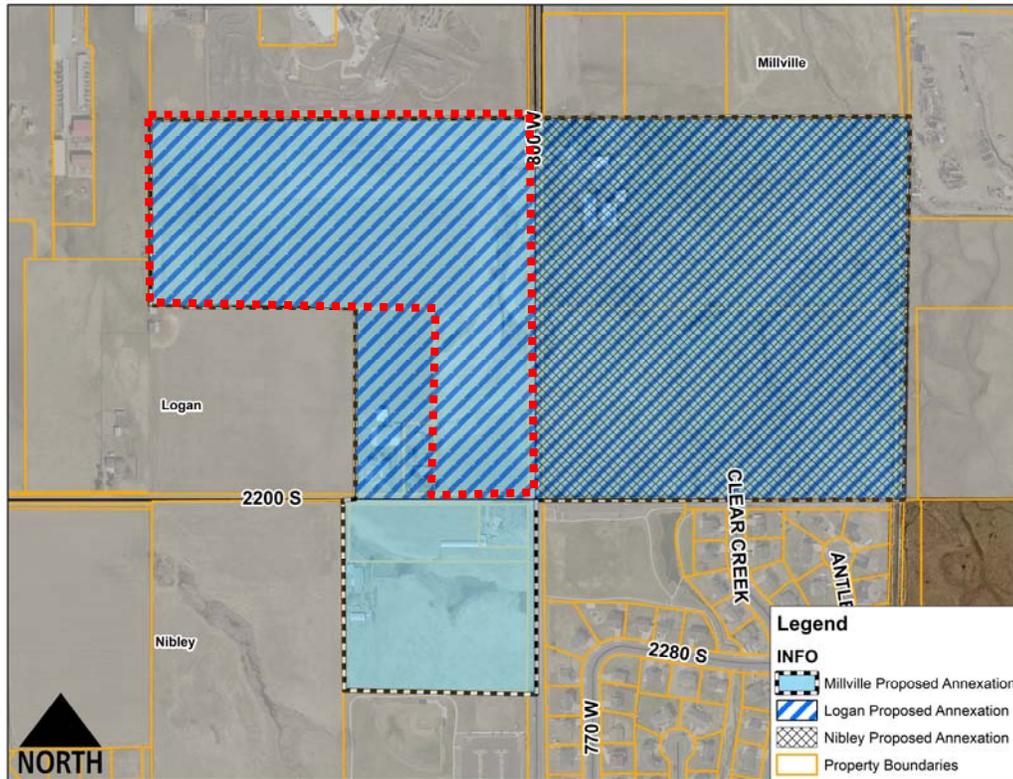


Figure 2 Conflicting Annexation Claims

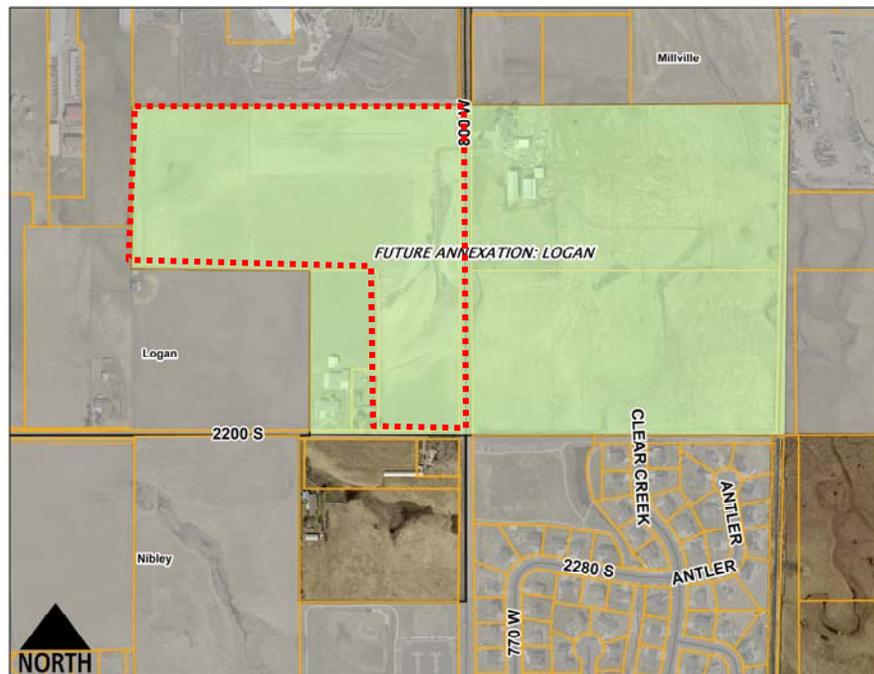


Figure 3 Logan Annexation Plan



Figure 4 Millville and Nibley Annexation Plans

Findings

- Fewer than 800 residents live within the unincorporated island boundaries.
- As of now the County and the Municipality have not agreed upon the leaving of unincorporated island(s)
- The Municipal Legislative Body has not passed a resolution indicating that leaving the unincorporated islands is in their best interest.
- The proposed annexation is located within the Logan Future Annexation Plan Area.
- Portions of the existing unincorporated island (and both remainder unincorporated islands) are located within the Logan, Nibley, and Millville Future Annexation Plans.
- It may be in the County’s best interest that the unincorporated island be annexed by municipalities, and that future development occurs within municipalities.
- Currently 2200 S and 800 W are both Class B Surface roadways, with 2200 South providing a rural function, while 800 West provides a collector function.

Options

The County Council may follow one of the following courses of action:

- 1) If the council finds that the annexation is appropriate, agree to the annexation.
- 2) Or, Do not agree to the annexation as it leaves two unincorporated islands.

Recommendation

Based on the summary and findings above, staff recommends the County Council find that the annexation is appropriate and agree to the annexation.

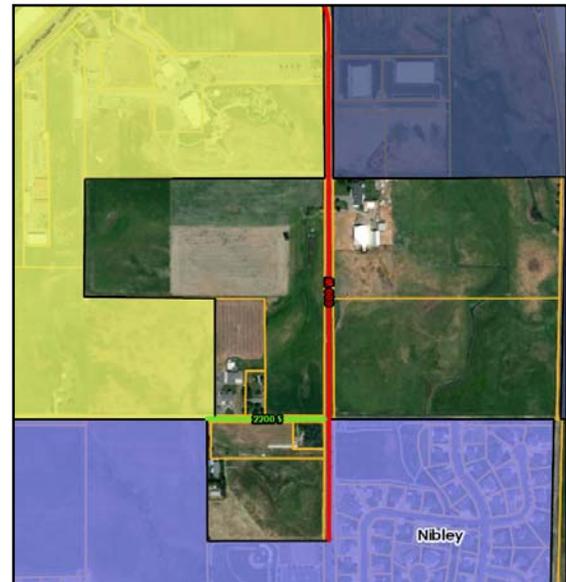


Figure 5 County Roadway Functions (Green – Rural; Red – Collector)



CACHE COUNTY RESOLUTION 2019 - 37

A SECOND SUPPLEMENTAL RESOLUTION RECOGNIZING THE DEVASTATING EFFECTS OF THE OPIOID CRISIS AS A PUBLIC NUISANCE

WHEREAS, the Centers for Disease Control has declared that the United States is experiencing an opioid-induced “public health epidemic”; and

WHEREAS, 91 Americans die each day from opioid-related drug overdoses; and

WHEREAS, opioid pain relievers, including oxycodone, hydrocodone, fentanyl, and hydromorphone are responsible for three-fourths of all prescription drug overdose deaths; and

WHEREAS, nearly one in three Utah adults (32%) were prescribed an opioid pain medication in 2014; and

WHEREAS, Utah has the seventh-highest drug overdose rate in the United States with an average of six people dying per week (one death nearly every day) and 24 deaths each month as a result of overdosing on prescription opioids; and

WHEREAS, according to the State Department of Health, the rate of prescription opioids dispensed in Utah from 2002 to 2015 grew by 29.4%, averaging nearly five opioid prescriptions per patient in 2015; and

WHEREAS, since 2002, drug poisoning deaths per 100,000 in population have increased at an alarming rate and prescription opioids have been responsible for more drug deaths in Utah than all other drug categories, such as benzodiazepines, over-the-counter medications, or illicit drugs; and

WHEREAS, drug poisoning deaths are a preventable public health problem that has outpaced deaths from firearms, falls, and motor vehicle crashes in Utah since 2002; and

WHEREAS, Cache County is experiencing opioid-related deaths at the same pace as the rest of Utah; and

WHEREAS, there are significant economic impacts caused by the opioid epidemic – \$55 billion in health and social costs, and \$20 billion in emergency department and inpatient care; and

WHEREAS, counties often bear the brunt of these costs, paying both for the treatment and incarceration of addicted persons and the deep social cost that the loss of a significant population of productive community members has in the region; and

WHEREAS, the North American prescription opioid market exploded to a value of \$12.4 billion in 2015 with an expected annual growth rate of 4.6%; and



WHEREAS, prescription opioid manufacturers realized these profits as thousands of individuals lost their lives, having fallen victim to prescription opioid addictions; and

WHEREAS, practices of manufacturers, distributors, and sellers of opioid painkillers have contributed to the epidemic; and

WHEREAS, beginning in the 1990s, opioid manufacturers lied to both doctors and the public about the risks of opioids and touted them as a non-addictive and safer alternative to other drugs; meanwhile, opioid distributors injected millions upon millions of opioid pills into small communities, far in excess of any reasonable need, including injecting over 18,000,000 opioid pills into Cache County during the seven-year period from 2006 to 2012; and

WHEREAS, as a direct consequence of over-distribution, addiction has become commonplace, with death often the ultimate consequence; hard-working Americans have become addicts, first to the opioids pushed by the drug makers and distributors, and then to street drugs like heroin; and

WHEREAS, drug companies and distributors have spent millions of dollars on promotional activities and materials that falsely deny or trivialize the risks of opioids while overstating the benefits of using them for long-term chronic pain, including providing funding to prominent doctors, medical societies, and patient advocacy groups to win their support for the drugs' use for chronic pain; and

WHEREAS, serious allegations have been raised that prescription opioid manufacturers have systematically engaged in deceptive marketing practices and fraudulent cover-ups to advance the sale of prescription opioids; and

WHEREAS, Cache County resolved in Resolution 2018 – 12 to pursue legal action against drug manufacturers and distributors of opioids, including under the legal theory of abating a public nuisance.

NOW THEREFORE BE IT RESOLVED that:

Section 1: The purpose and intent of this resolution, together with Resolution 2018 - 12, is to allow Cache County to recover the costs to the County of the opioid epidemic from the opioid makers and distributors who are responsible for those costs and to declare the opioid epidemic and its effects on the County a public nuisance.

Section 2: To accomplish this, the County hereby declares the opioid epidemic and its effect on the County a public nuisance. Specifically, the excessive selling, distributing, and prescribing of prescription opioid pain pills is a hazard to public health and safety, which has created a public nuisance to the citizens of Cache County, and that nuisance remains unabated.



Section 3: This resolution applies retroactively and amends and supersedes the language of Cache County Resolution 2019-33.

Adopted by the County Council of Cache County, Utah, this _____ day of November 2019.

CACHE COUNTY COUNCIL

By:

Karl Ward, Chair

ATTEST:

By: _____
Jill N. Zollinger, County Clerk/Auditor